



**COUNTY OF EL PASO
DOMESTIC RELATIONS OFFICE**

500 E. SAN ANTONIO • RM. LL-108
EL PASO, TEXAS 79901
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EL PASO COUNTY DOMESTIC RELATIONS OFFICE
SELF-REPRESENTED FAMILY LITIGANT REQUEST FOR ORDER REVIEW

The Domestic Relations Office (DRO) provides legal information and review services to self-represented litigants that assists with drafting a final order to finalize their family law matter. The Applicant's initials are required before any review services or legal information are provided. By initialing below, I understand and agree with the following DRO conditions, limitations and policies:

A. CONDITIONS, LIMITATIONS AND POLICIES:

- ___ Applicants may choose to access DRO's legal information and review services or access services from a private attorney.
- ___ Self-Represented Services are not available when either party is represented by an attorney. The Applicant must consult with an attorney.
- ___ The DRO will not validate any jurisdiction, demographic, child-related, financial, or property information in your pleadings, motions, orders or supporting documents.
- ___ The DRO staff will not provide legal advice. Legal advice must be obtained from a private attorney or the applicant must make their own legal decisions.
- ___ The DRO will provide the applicant with legal information to assist them with their case. The DRO will not provide services or legal information to a nonapplicant, including a friend or relative.
- ___ The DRO recognizes Texas Law Help as the provider of Texas self-represented litigant forms www.texaslawhelp.com. The DRO will not review forms from other entities. Litigants who have paid for services from other providers are encouraged to return to their provider for assistance.
- ___ Documents must be scanned, faxed or emailed. Phone pictures of documents or documents sent a single page at a time are not acceptable.
- ___ Applicants must have a pending family lawsuit, which includes a filed petition and notice to the other party.
- ___ The Applicant must have a family law matter that will be finalized by:

1) AGREEMENT: Both parties agree on all terms of the case,

5. Annual Income (Check): Less than \$10,000 10,000 to \$25,000
 \$25,001 to \$50,000 \$50,001 to \$75,000 \$75,000 and above

6. Cause Number: _____ 7. Court Number: _____

8. Type of lawsuit (Check): Divorce With No Children Divorce With Children
 Modification Suit Affecting the Parent Child (no marriage) Other

9. Name of the Other Party: _____

C. ATTACH DOCUMENTS:

- Attach Final Order and Supporting Documents For Review
- Supporting Documents Based on Type of Lawsuit, i.e. BVS Form, Record of Support, Affidavits, A Certificate of Last Known Address, Military Status Affidavit.

D. SIGNATURE:

By signing below, I am requesting review of the attached final order by the DRO to ensure the form meets standards. I understand that:

- a. the DRO - nor its attorneys - represent me, the other party, or the child (ren);
- b. the DRO will only provide information and review services directly to me, not any third parties;
- c. receiving information and review services from the DRO does not constitute or create an attorney client relationship between myself and the DRO;
- d. I may seek independent legal counsel at any time; and
- e. if I have questions that require legal advice, I should consult with a private attorney.
- f. The DRO is not responsible for the outcome of my case.
- g. What I tell the DRO lawyers, volunteers and staff is not confidential.

By signing below, I agree to the conditions, limitations and policies of DRO services and understand the instructions as outlined above.

Signature

Date