



Chairman
Rafael Adame

Commissioners
Dr. Paula Mitchell
Fernando Parra

**EL PASO COUNTY
CIVIL SERVICE COMMISSION
COMMISSION MEETING AGENDA
RE-SCHEDULED MEETING**

DATE: TUESDAY, JANUARY 16, 2007
TIME: 4:00 P.M.
PLACE: JUDGES CONFERENCE ROOM #301
POSTED: THURSDAY, JANUARY 11, 2007

OPEN MEETING

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

CONSENT AGENDA

ITEM #1 Discuss and take appropriate action on minutes of the Civil Service Commission re-scheduled meeting of December 5, 2006. (Robert M. Almanzán, Human Resources Director)

ACTION:

ITEM #2 Discuss and approve the requests from the employees listed in the back up to be recipients of donated vacation leave.

- (a) Virginia Schmidt, Collections Clerk, County Clerk.
- (b) Albert Dominguez, Truck Driver I, Road & Bridge.
- (c) Vanessa Rosales, Court Clerk, District Clerk

REGULAR AGENDA

ITEM #3 Discuss and take appropriate action in accepting the names of the employees who shall be considered by the Civil Service Commission to be non-covered as stated in Rule 1.09 (B) of the Civil Service Rules & Regulations Book.
(Gilbert Sanchez, District Clerk)

ACTION:

ITEM #4 Discuss and take appropriate action in accepting the names of the employees who shall be considered by the Civil Service Commission to be non-covered as stated in Rule 1.09 (B) of the Civil Service Rules & Regulations Book.
(Delia Briones, County Clerk)

ACTION:

PAGE 3
CIVIL SERVICE AGENDA
JANUARY 16, 2007

ITEM #5 Discuss and take appropriate action in adopting the El Paso County Constable, Pct #4 departmental policies and procedures.
(Peter E. Melendez, Constable, Pct. #4)

ACTION: _____

ITEM #6 Discuss and take appropriate action concerning changing the burden of proof in grievance matters in the Civil Service Rules and Regulations.
(Robert Almanzán, Human Resources Director)

ACTION: _____

ITEM #7 Discuss and take appropriate action in accepting the names of the employees who shall be considered by the Civil Service Commission to be non-covered as stated in Rule 1.09 (B) of the Civil Service Rules & Regulations Book.
(Yvonne T. Rodriguez, Probate Judge)

ACTION: _____
