



**Chairman**  
**Rafael Adame**

**Commissioners**  
**Dr. Paula Mitchell**  
**Fernando Parra**

**EL PASO COUNTY**  
**CIVIL SERVICE COMMISSION**  
**COMMISSION MEETING AGENDA**  
**REGULAR MEETING**

**DATE: TUESDAY, MARCH 6, 2007**  
**TIME: 3:00 P.M.**  
**PLACE: COMMISSIONERS' COURTROOM #303**  
**POSTED: FRIDAY, MARCH 2, 2007**

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**OPEN MEETING**

**NOTICE TO THE PUBLIC**

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

**PAGE 2**  
**CIVIL SERVICE AGENDA**  
**MARCH 6, 2007**

ITEM #1 Discuss and take appropriate action on minutes of the Civil Service Commission re-scheduled meeting of January 16, 2007 and minutes of regularly scheduled meeting of February 6, 2007. (Robert M. Almanzán, Human Resources Director)

**ACTION:**

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ITEM #2 Discuss and take appropriate action to modify Rule 1.09 (b) of the Civil Service Rules and Regulations book to include effective dates and level of justification in which elected officials must provide to the Commission. (Fernando Parra, Civil Service Commissioner)

**ACTION:**

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ITEM #3 Discuss and take appropriate action to rescind the Commission's January 16, 2007 vote on status of District Clerk's **Jury Coordinator** position, make such position a "covered" Civil service employee as defined by the Civil Service rules #1, to be effective January 1<sup>st</sup> 2007. (Fernando Parra, Civil Service Commissioner)

**ACTION:**

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GRIEVANCES

**EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE 551.071 AND 551.074**

- ITEM #4 Discuss a grievance filed/dated January 16, 2007 regarding Dorothy Keeble, Supervisor, County Clerk's office, pertaining to **Termination & Rules 2.56, 2.00, 2.01, 2.21, 6.01, 6.02, 6.08, & 6.06.** (Bill Arballo, AFSCME Representative - Anna Perez, Division/Unit Chief)
- ITEM #5 Discuss a grievance filed/dated January 5, 2007 regarding Yvonne Caldera, Supervisor, County Clerk's office, pertaining to **Termination & Rule 7.09 (a) & (d).** (Jim Jopling, Attorney at Law – Annabell Perez, Division/Unit Chief)
- ITEM #6 Discuss a grievance filed/dated January 12, 2007 regarding Patricia Marquez, Supervisor, County Clerk's office, pertaining to **Termination/Dismissal without cause & Rule 2.51.** (Bill Arballo, AFSCME Representative – Anna Perez, Division/Unit Chief)

**PAGE 4  
CIVIL SERVICE AGENDA  
MARCH 6, 2007**

**OPEN SESSION:**

ITEM #7 Take appropriate action on a grievance filed/dated January 16, 2007 regarding Dorothy Keeble, Supervisor, County Clerk's office, pertaining to **Termination & Rules 2.56, 2.00, 2.01, 2.21, 6.01, 6.02, 6.08, & 6.06**. (Bill Arballo, AFSCME Representative, - Anna Perez, Division/Unit Chief)

**ACTION:**

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ITEM #8 Take appropriate action on a grievance filed/dated January 5, 2007 regarding Yvonne Caldera, Supervisor, County Clerk's office, pertaining to **Termination & Rule 7.09 (a) & (d)**. (Jim Jopling, Attorney at Law – Anna Perez, Division/Unit Chief)

**ACTION:**

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ITEM #9 Take appropriate action on a grievance filed/dated January 12, 2007 regarding Patricia Marquez, Supervisor, County Clerk's office, pertaining to **Termination/Dismissal without cause & Rule 2.51**. (Bill Arballo, AFSCME Representative – Anna Perez, Division/Unit Chief)

**ACTION:**

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