



**Chairman**  
**Rafael Adame**

**Commissioners**  
**Dr. Paula Mitchell**  
**Fernando Parra**

**EL PASO COUNTY**  
**CIVIL SERVICE COMMISSION**  
**COMMISSION MEETING AGENDA**  
**REGULAR MEETING**

**DATE: TUESDAY, APRIL 3, 2007**

**TIME: 3:00 P.M.**

**PLACE: COMMISSIONERS' COURTROOM #303**

**POSTED: WEDNESDAY, MARCH 28, 2007**

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**OPEN MEETING**

**NOTICE TO THE PUBLIC**

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

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CIVIL SERVICE AGENDA  
APRIL 3, 2007**

ITEM #1 Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of March 6, 2007. (Robert M. Almanzán, Human Resources Director)

**ACTION:**

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**GRIEVANCES**

**EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE 551.071 AND 551.074**

- ITEM #2 Discuss a grievance filed/dated January 16, 2007 regarding Dorothy Keeble, Office Administrative/Support Manager, County Clerk's office, pertaining to **Termination & Rules 2.56, 2.00, 2.01, 2.21, 6.01, 6.02, 6.08, & 6.06**. (Bill Arballo, AFSCME Representative - Anna Perez, Division/Unit Chief)
- ITEM #3 Discuss a grievance filed/dated January 12, 2007 regarding Patricia Marquez, Supervisor, County Clerk's office, pertaining to **Termination/Dismissal without cause & Rule 2.51**. (Bill Arballo, AFSCME Representative – Anna Perez, Division/Unit Chief)
- ITEM #4 Discuss a grievance filed/dated February 20, 2007 regarding Noel Pando, Heavy Equipment Operator II, Road & Bridge Department, pertaining to **One (1) day suspension**. (Ralph Girvin, Sr. Trial Attorney – Bill Arballo, AFSCME Representative)
- ITEM #5 Discuss a grievance filed/dated March 2, 2007 regarding Elsa De La Torre-Barber, Accountant, County Clerk's office, pertaining to **7.09 (d) and three (3) days suspension**. (Ana Perez, Division Unit/Chief, County Attorney's office)
- ITEM #6 Discuss a grievance filed/dated March 19, 2007 regarding Elsa De La Torre-Barber, Accountant, County Clerk's office, pertaining to **7.09 (d) five (5) days suspension and retaliation**. (Ana Perez, Division Unit/Chief)

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**OPEN SESSION:**

ITEM #7 Take appropriate action on a grievance filed/dated January 16, 2007 regarding Dorothy Keeble, Office Administrative Support Manager, County Clerk's office, pertaining to **Termination & Rules 2.56, 2.00, 2.01, 2.21, 6.01, 6.02, 6.08, & 6.06.** (Bill Arballo, AFSCME Representative, - Anna Perez, Division/Unit Chief)

**ACTION:**

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ITEM #8 Take appropriate action on a grievance filed/dated January 12, 2007 regarding Patricia Marquez, Supervisor, County Clerk's office, pertaining to **Termination/Dismissal without cause & Rule 2.51.** (Bill Arballo, AFSCME Representative – Anna Perez, Division/Unit Chief)

**ACTION:**

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ITEM #9 Take appropriate action on a grievance filed/dated February 20, 2007 regarding Noel Pando, Heavy Equipment Operator II, Road & Bridge Department, pertaining to **one (1) day suspension.** (Ralph Girvin, Sr. Trial Attorney – Bill Arballo, AFSCME Representative)

**ACTION:**

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ITEM #10 Take appropriate action on a grievance filed/dated March 2, 2007 regarding Elsa De La Torre-Barber, Accountant, County Clerk's office, pertaining to **7.09 (d) and three (3) days suspension.** (Ana Perez, Division Unit/Chief)

**ACTION:**

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ITEM #11 Take appropriate action on a grievance filed/dated March 19, 2007 regarding Elsa De La Torre-Barber, Accountant, County Clerk's office, pertaining to **7.09 (d) five (5) days suspension and retaliation.** (Ana Perez, Division Unit/Chief)

**ACTION:**

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