

EL PASO COUNTY
CIVIL SERVICE COMMISSION

MINUTES
JANUARY 17, 1991

COMMISSIONERS PRESENT: Woodrow W. Bean, Chairman
Lupe Bain
Teresa Da Prado

OTHERS PRESENT: Mary Jo Lee, Director
Personnel/Civil Service
Joan Lopez, Executive Sec.
Civil Service Commission

The meeting was called to order by Chairman Bean at 4:15 p.m. after a quorum was established.

1. Letters were received from the County Attorney, District Clerk, County Clerk, the Sheriff and Tax Assessor/Collector assuming the selection of all employees in their respective departments pursuant to Texas Local Government, Code, Section 158.010
2. Request from Jim Donnelly, Executive Director and CEO of the Civic Center and Tourist Center, to exempt the 'Center' employees from the provisions of the Civil Service Rules and Regulations was tabled until the next meeting.
3. Recommendations submitted by Chris Cochran for changes to the Civil Service Rules and Regulations were tabled until the language is worked out.
4. The suggestion submitted by Adult Probation for a "Pooled Leave for Emergencies", was recommended by Civil Service Commission and referred to Commissioners' Court for action.
5. Referred to Commissioners' Court for their consideration and action the Service Award program and the Workers' Compensation Supplementary Salary Program.
6. Recommendation to present to Commissioners' Court for car allowance for Lupe Martinez, Insurance and Benefits Coordinator, to cover mileage, at the current rate, for

her personal car to attend Workers' Compensation Hearings at the Industrial Accident Board now located on North Dyer Street was approved.

7. The presentation by Manual De la Rosa regarding substance abuse in the workplace was discussed. If a more extensive program is to be implemented, Chris Cochran offered to write grants for Civil Service Commission if formulated. No action taken.
8. Monthly report by Director of Personnel/Civil Service, Mary Jo Lee, was accepted.
9. Chairmen Woodrow Bean informed the Commission that it would recess into Executive Session, requested by Luis Maldonado Jr. Meeting was open for Humberto Corral, David Hajar, and John Stanton, under the provisions of the El Paso County Civil Service Rules and Regulations and would return with official actions. The Commission recessed at 5:45 pm.

Commission reconvened at 6:15 pm

- A) Luis Maldonado Jr. - Termination upheld.
- B) Humberto Corral - Grievance tabled at request of employee.
- C) David Hajar - Grievance referred to Commissioners' Court for disposition.
- D) John Stanton, - Grievance referred to Commissioners' Court for disposition.

Meeting adjourned at 6:30 pm.


Joan Lopez, Recording Secretary


Woodrow Bean, Chairman