



EL PASO COUNTY CIVIL SERVICE COMMISSION

COMMISSION MEETING AGENDA

DATE: TUESDAY, FEBRUARY 19, 1991
TIME: 12:00 P.M.
PLACE: PERSONNEL/CIVIL SERVICE DEPT. RM. 221
ALTERNATE SITE
POSTED: TUESDAY, FEBRUARY 14, 1991
4:30 P.M.

MEETING:

ITEM 1: Discuss and take appropriate action on items involving the Civil Service Commission on Commissioners' Court Agenda for Wednesday, February 20, 1991.

ACTION: no answers to 25 26 + 2 not meeting of
response - item 31 no revelation of civil
service Commission procedures - Report back to Dept.

ITEM 2: Discuss and take appropriate action on the final language of the Civil Service Rules & Regulations.

ACTION: passed

ITEM 3: Review job descriptions on Director of Personnel/Civil Service & Executive Secretary to the Civil Service Commission.

ACTION: table - to review report
other items accepted



EL PASO COUNTY CIVIL SERVICE COMMISSION

COMMISSION MEETING AGENDA

DATE: MONDAY, FEBRUARY 4, 1991
TIME: 4:00 P.M.
PLACE: JURY ASSEMBLY ROOM, COUNTY PARKING GARAGE
POSTED: THURSDAY, JANUARY 31, 1991
4:30 P.M.

*Woodrow Bean
Lupe Bain*

OPEN MEETING:

ITEM 1: Approve minutes. 4:10 PM

ACTION: *Minutes approved 1/17/91*
✓
✓ *approved 11/5/90*
approved 11/27/90
approved 10/29/90

ITEM 2: Review bids on handbook covers and make recommendations to Commissioners' Court.

ACTION: *TABLED till Purchasing Agent advises on seeks an even better price.*

ITEM 3: Review and make appropriate revisions to Rules and Regulations as submitted by Director.

ACTION: *Exempted*

ITEM 4: Establish cut-off date and time for Civil Service Commission Agenda items.

ACTION: Neon Thursday preceding
the Monday meeting

ITEM 5: Discuss and take action regarding Civil Service Rules and Regulations, page 26 Item 5.04. "The utmost care shall always be exercised in using El Paso County property to minimize damage to equipment and waste of supplies. An employee of El Paso County shall not participate in bidding on El Paso County equipment sales." *unless said items on Piti Vasquez. items are auctioned at a public auction open to all citizens of the county.*

ACTION: approved (send Piti letter)

ITEM 6: Receive and take action with respect to the request made by James Donnelly, Executive Director and CEO of the Civic Center and Tourist Center, to Exempt the 'Center' employees from the provisions of the Civil Service Rules and Regulations.

ACTION: Exempt

ITEM 7: Discuss Personnel/Civil Service Department space allocation in the new court house and take whatever action deemed appropriate.

ACTION: Tabled

4:45