



# EL PASO COUNTY CIVIL SERVICE COMMISSION

## COMMISSION MEETING AGENDA

DATE: MONDAY, APRIL 22, 1991  
TIME: 4:00 P.M.  
PLACE: JURY ASSEMBLY ROOM,  
COUNTY PARKING GARAGE  
POSTED: THURSDAY, APRIL 18, 1991  
4:30 P.M.

### OPEN MEETING:

ITEM 1: Approve and take appropriate action on minutes of the El Paso County Civil Service Commission meeting dated April 1, 1991.

ACTION: \_\_\_\_\_  
\_\_\_\_\_

*app*

ITEM 2: Review job descriptions and take appropriate action on all Personnel/Civil Service employees that come under Personnel/Civil Service Budget.

ACTION: \_\_\_\_\_  
\_\_\_\_\_

*all I*

ITEM 3: Review proposed budget and take appropriate action for Civil Service/Personnel Department.

ACTION: \_\_\_\_\_  
\_\_\_\_\_

ITEM 4: Discuss and take appropriate action on Liability Insurance for Civil Service Commission members.

ACTION:

*Info*

ITEM 5: Monthly Report - Director of Personnel/Civil Service.

ACTION:

*Info*

ITEM 6: Discuss and take appropriate action on Lititia Alvarado regarding pooled leave.

ACTION:

ITEM 7: EXECUTIVE SESSION - PERSONNEL

Review and evaluate probationary employees and take appropriate action on same: Pursuant to Article 6252-17 (2) (f).

- a. Executive Secretary,  
Civil Service Commission
- b. Director,  
Personnel/Civil Service

ACTION: