



# EL PASO COUNTY CIVIL SERVICE COMMISSION

## COMMISSION MEETING AGENDA

### REGULAR MEETING

**DATE:** MONDAY AUGUST 09, 1993  
**TIME:** 4:00 P.M.  
**PLACE:** COMMISSIONERS' COURT CHAMBERS  
ROOM 303 3RD FLOOR, COUNTY COURTHOUSE  
**POSTED:** THURSDAY, AUGUST 05, 1993

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**OPEN MEETING:**

**ITEM #1** Discuss and take appropriate action on minutes of July 12, 1993. (Nita Corral-Nava, Personnel Director)

**ACTION:** \_\_\_\_\_  
\_\_\_\_\_

**ITEM #2** Discuss and take appropriate action on request for authorization to change the title of a Senior Clerk position to Election Drafter. (Helen Jamison, Elections Administrator)

**ACTION:** \_\_\_\_\_  
\_\_\_\_\_

**ITEM #3** Discuss and take appropriate action on request for authorization for creation of job description for the position of CEA-Communications. (Larry A. Brown, County Extension Director)

**ACTION:** \_\_\_\_\_  
\_\_\_\_\_

ITEM #4 Discuss and take appropriate action on request for authorization to change the title of a Maintenance Welder to Journeyman Welder. (Sal Canchola, Park/Recreation Director)

ACTION: \_\_\_\_\_  
\_\_\_\_\_

GRIEVANCE

ITEM #5 ROBERTO RUIZ FLORES, Maintenance Worker  
(Manny Martinez, Ascarate Golf Course)

ACTION: \_\_\_\_\_

ITEM #6 MARIO ESPINOZA, Maintenance Rock Mason  
(Sal Canchola, Park/Recreation Director)

ACTION: \_\_\_\_\_

ITEM #7 Discuss Director's June departmental report.  
(Nita Corral-Nava, Personnel Director)

ACTION: \_\_\_\_\_  
\_\_\_\_\_

ITEM #8 Discuss and take appropriate action on Civil Service Commission's relationship to El Paso County Personnel Department in view of the separation that occurred on 12/09/92 and whether or not the Civil Service Commission's budget will be consolidated or funded separately by Commissioner's Court.  
(Nita Corral-Nava, Personnel Director)

ACTION: \_\_\_\_\_  
\_\_\_\_\_

ITEM #9 Discuss and take appropriate action on County Employees' orientation schedule to include positive/constructive supervision. (Nita Corral-Nava, Personnel Director)

ACTION: \_\_\_\_\_  
\_\_\_\_\_

page 3  
Civil Service  
August 09, 1993

ITEM #10 Discuss and take appropriate action on Compensatory Time Civil Service Rule 2.74 - 2.78 and the classification of exempt and non-exempt County employees.  
(Nita Corral-Nava, Personnel Director)

ACTION:

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