



EL PASO COUNTY
CIVIL SERVICE COMMISSION

COMMISSION MEETING AGENDA

REGULAR MEETING

DATE: TUESDAY, NOVEMBER 7, 1995
TIME: 2:00 P.M.
PLACE: COMMISSIONERS' COURT CHAMBERS
ROOM 303 3RD FLOOR, COUNTY COURTHOUSE
POSTED: NOVEMBER 2, 1995

OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of regular meetings of October 3, 1995 & October 20, 1995. (Mary Jo Lee, Personnel Director)

ACTION: _____

ITEM #2 Discuss and take appropriate action on Personnel Departmental Report for the month of October, 1995. (Mary Jo Lee, Personnel Director)

ACTION: _____

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ITEM #3 Discuss and take appropriate action on Pooled Vacation Leave Request. (Arlene Duran, Senior Clerk, Justice of the Peace, Precinct #1)

ACTION:

ITEM #4 Discuss and take appropriate action on Pooled Vacation Leave Request. (Elisa Slape, Clerk, Fabens Library)

ACTION:

ITEM #5 Discuss and take appropriate action on request for approval of revised job description of Custodian for the Facilities Management Department. (Ted Traffansted, Building Manager)

ACTION:

ITEM #6 Discuss and take appropriate action on request for approval of new job description of Electro-Mechanical Maintenance Technician. (Bill Medrano, Ascarate Park/Aquatics Facility Director)

ACTION:

ITEM #7 Discuss and take appropriate action on proposal to delete a Heavy Equipment Operator III position from the Road & Bridge manning table and add the position of Maintenance Foreman. (Robert Rivera, Public Works Director/Road & Bridge Administrator)

ACTION:

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ITEM #8 Discuss and approve procedures for EPCADS reduction-in-force necessary due to funding. (George Salazar, Executive Director, Alcohol and Drug Abuse Services)

ACTION:

ITEM #9 Discuss and take appropriate action on request to change the title of a support staff position from Administrative Secretary-Agriculture to Administrative Assistant-Agriculture. (Larry A. Brown, County Extension Director, Agricultural Extension Service)

ACTION:

ITEM #10 Discuss the revisions to the Civil Service Rules & Regulations as developed by the County Attorney's Office. (Mary Jo Lee, Personnel Director)

ACTION:

EXECUTIVE SESSION: REGULAR SESSION FOR THE VOTE IF EXECUTIVE
SESSION IS NOT WAIVED. PURSUANT TO OPEN
MEETING LAW NO. 6 SECTION 2 (E) AND (G).

ITEM #11 UPDATE ON THE JOAN C. LOPEZ LAWSUIT. (EDUARDO R.
CASTILLO, ASSISTANT COUNTY ATTORNEY, COUNTY ATTORNEY'S
OFFICE)

ACTION:

ITEM #12 DISCUSS AND TAKE APPROPRIATE ACTION ON A DEMOTION, WITHIN
CONSOLIDATED DATA PROCESSING. (JAKE NICHOLSON, EXECUTIVE
DIRECTOR, CONSOLIDATED DATA PROCESSING)

ACTION:

GRIEVANCE

ITEM #13 MARIA CARMEN SEQUERIOS, PROGRAM TECH. I, EPCADS
DEPARTMENT. (GEORGE SALAZAR, EXECUTIVE DIRECTOR, ALCOHOL
& DRUG ABUSE SERVICES)

ACTION:
