



## COUNTY OF EL PASO

CIVIL SERVICE COMMISSION  
500 E. SAN ANTONIO, RM. 302  
EL PASO, TEXAS 79901  
(915) 546-2218  
FAX (915) 546-8126

### MINUTES OF JUNE 4, 1996

#### REGULAR MEETING

COMMISSIONERS PRESENT: QUETA G. FIERRO, ACTING CHAIRPERSON <sup>Q.G.F.</sup>  
LOUIS E. ZUNIGA, COUNTY COMMISSIONER

OTHERS PRESENT: MICHAEL C. CROWLEY, FUTURE COMMISSIONER  
MARY JO LEE, PERSONNEL DIRECTOR  
ESTELA SALGADO, RECORDING SECRETARY

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The El Paso County Civil Service Commission met in Commissioner's Court Chambers, Room 303 and was called to order at 2:00 P.M. by Queta G. Fierro, Acting Chairperson, Civil Service Commission.

MOTION #1

ITEM #1 APPROVED.

Discuss and take appropriate action on minutes of regular meeting of May 7, 1996. (Mary Jo Lee, Personnel Director)

**ACTION:** It was moved by Queta G. Fierro and seconded by Louis E. Zuniga to accept the minutes of the regular meeting of May 7, 1996 as submitted by Mary Jo Lee, Personnel Director.

MOTION CARRIED.

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**MOTION #2  
ITEM #2 TABLED.**

Discuss and take appropriate action with respect to Civil Service Commission Protection for Adult Probation Officers. (Luis Baeza, AFSCME, Local #59)

**ACTION:** It was moved by Louis E. Zuniga and seconded by Queta G. Fierro to accept letter dated June 3, 1996 submitted by Luis Baeza, Business Manager, AFSCME Local #59 requesting a continuance on the issue of Civil Service Protection for Adult Probation Officers. The matter will be discussed at the July 2, 1996 Civil Service meeting.

MOTION CARRIED.

**MOTION #3  
ITEM #3 TABLED.**

Discuss and take appropriate action on the following items submitted by Dr. Juan U. Contin, Medical Examiner:

- 1) Reduction of hours from 40 to 32 hours for Medical Examiner Investigators;
- 2) Additional guidelines to be added to the job description regarding duties and responsibilities for Medical Investigators;

**ACTION:** It was moved by Queta G. Fierro and seconded by Louis E. Zuniga to table the following items submitted by Dr. Juan U. Contin, Medical Examiner:

- 1) Reduction of hours from 40 to 32 hours for Medical Examiner Investigators;
- 2) Additional guidelines to be added to the job description regarding duties and responsibilities for Medical Investigators;

The matter will be discussed at the July 2, 1996 Civil Service Commission meeting.

MOTION CARRIED.

GRIEVANCES

EXECUTIVE SESSION: REGULAR SESSION FOR THE VOTE IF EXECUTIVE SESSION IS NOT WAIVED. PURSUANT TO OPEN MEETING LAW NO. 6. SECTION 2 (E) AND (G).

MOTION #5  
ITEM #4 TABLED.

CECILIA SCOTT, CLERK, COUNTY ATTORNEY DEPARTMENT (JOSE RODRIGUEZ, COUNTY ATTORNEY, COUNTY ATTORNEY DEPARTMENT)

ACTION: FIRST MOTION

It was moved by Queta G. Fierro and seconded by Louis E. Zuniga that sufficient notice of termination on Cecilia Scott has been provided by the County Attorney's office.

MOTION CARRIED.

SECOND MOTION

It was further moved by Queta G. Fierro and seconded by Louis E. Zuniga, that the grievance be tabled as requested by the grievant's representative Bill Ellis, Attorney at Law. A special meeting of the Civil Service Commission will be called to hear the grievance.

MOTION CARRIED.

MOTION #4  
ITEM #5 APPROVED WITHDRAWAL.

ROGELIO P. ALFARO, AUTO TITLE CLERK, COUNTY TAX OFFICE (JAME S. HICKS, ASSESSOR/COLLECTOR, COUNTY TAX OFFICE)

ACTION: It was moved by Queta Fierro and seconded by Louis E. Zuniga to accept letter dated May 31, 1996 submitted by Jose Juarez, Attorney at Law, requesting withdrawal of grievance filed by his client Rogelio P. Alfaro with the grievant's approval.

MOTION CARRIED.

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MEETING ADJOURNED

By motion of Queta G. Fierro seconded by Louis E. Zuniga, the meeting was adjourned at 2:55 p.m.

*Queta G. Fierro*

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QUETA G. FIERRO, ACTING CHAIRPERSON

*Estela Salgado*

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ESTELA SALGADO, RECORDING SECRETARY