



COUNTY OF EL PASO

CIVIL SERVICE COMMISSION
500 E. SAN ANTONIO, RM. 302
EL PASO, TEXAS 79901
(915) 546-2218
FAX (915) 546-8126

MINUTES OF SEPTEMBER 10, 1996

COMMISSIONERS PRESENT: MICHAEL C. CROWLEY, CHAIRMAN *MC*
 LOUIS E. ZUNIGA, COUNTY COMMISSIONER
 DANIEL G. MENA, COUNTY COMMISSIONER

OTHERS PRESENT: MARY JO LEE, PERSONNEL DIRECTOR
 ESTELA SALGADO, RECORDING SECRETARY

MOTION #1

ITEM #1 APPROVED AS AMENDMENT.

Discuss and take appropriate action on the minutes of regular meeting of August 28, 1996. (Mary Jo Lee, Personnel Director)

ACTION: It was moved by Daniel G. Mena and seconded by Louis E. Zuniga to approve the minutes of regular meeting of August 28, 1996 as amended.

MOTION CARRIED

PAGE 2
CIVIL SERVICE MEETING
TUESDAY, SEPTEMBER 10, 1996

MOTION #2
ITEM #2 APPROVED.

Discuss and take appropriate action on the request from Adriana T. Ponce to become a recipient of donated vacation leave, pursuant to 2.32 of the Civil Service Rules and Regulations. (Adriana T. Ponce, Deputy Clerk, County Clerk)

ACTION: It was moved by Daniel G. Mena and seconded by Louis E. Zuniga to approve the request on Pooled Vacation Leave submitted by Adriana T. Ponce, Deputy Clerk, County Clerk Department.

MOTION CARRIED

MOTION #3
ITEM #3 TABLED.

Discuss, clarify and take action in reference to Rule 1.32 of the Civil Service Rules & Regulations regarding Nepotism. (Humberto Ornelas, President, El Paso County Employees Association)

ACTION: It was moved by Daniel G. Mena and seconded by Louis E. Zuniga to change Rule 1.32 to read as follows:

The hiring, promotion or any other personnel action of employees shall not violate applicable laws against nepotism contained in the Local Government Code of the State of Texas or other applicable laws. This section shall apply to any status of which public funds will pay compensation, salary or other consideration.

{The item will be placed on the next Civil Service agenda for final approval.}

MOTION CARRIED.

PAGE 3
CIVIL SERVICE MEETING
TUESDAY, SEPTEMBER 10, 1996

MOTION #4
ITEM #4 APPROVED.

Accept letter from Jake Nicholson, Executive Director, Data Processing, to assume responsibility for the selection of all persons who are to be considered for employment for technical and operations positions within Data Processing Department.

ACTION: It was moved by Daniel G. Mena and seconded by Louis E. Zuniga to approve the request made by Jake Nicholson, Executive Director, Data Processing, to assume responsibility for the selection of all persons who are to be considered for employment for technical and operations positions within Data Processing Department.

MOTION CARRIED

PAGE 4
CIVIL SERVICE MEETING
TUESDAY, SEPTEMBER 10, 1996

GRIEVANCES

EXECUTIVE SESSION: REGULAR SESSION FOR THE VOTE IF EXECUTIVE SESSION IS NOT WAIVED. PURSUANT TO OPEN MEETING LAW NO. 6 SECTION 2 (E) AND (G).

EXECUTIVE SESSION

Chairman Michael C. Crowley announced that the meeting would recess into executive session to consider employee grievances. The Commission recessed at 2:26 p.m.

MEETING RECONVENED

The Commission reconvened into regular open session after executive session at 2:38 p.m.

MOTION #8
ITEM #5 TABLED.

OSCAR VELASQUEZ, SECURITY SUPERVISOR, CIVIC CENTER (TOM CARADONIO, EXECUTIVE DIRECTOR, CIVIC CENTER)

ACTION: It was moved by Michael C. Crowley and seconded by Louis E. Zuniga to tabled the grievance filed by Oscar Velasquez, Security Supervisor, Civic Center.

MOTION CARRIED

PAGE 5
CIVIL SERVICE MEETING
TUESDAY, SEPTEMBER 10, 1996

MOTION #5
ITEM #6 TABLED.

RICHARD BOWMAN, INVESTIGATOR, MEDICAL EXAMINER
DEPARTMENT BILL ELLIS, ATTORNEY AT LAW (JORGE
LARIOS, INTERIM ADMINISTRATOR, MEDICAL
EXAMINER DEPARTMENT)

ACTION: It was moved by Michael C. Crowley and
seconded by Louis E. Zuniga that the grievance
filed by Richard Bowman, Investigator, Medical
Examiner Department, be tabled as requested by
Bill Ellis, Attorney at Law. The matter
pertaining to Rule 1.75 will be heard at the
October 1, 1996 Civil Service Meeting with no
continuance.

MOTION CARRIED.

MOTION # 6
ITEM #7 TABLED.

DANIEL FLORES, INVESTIGATOR, MEDICAL EXAMINER
DEPARTMENT BILL ELLIS, ATTORNEY AT LAW (JORGE
LARIOS, INTERIM ADMINISTRATOR, MEDICAL
EXAMINER DEPARTMENT)

ACTION: It was moved by Michael C. Crowley and
seconded by Louis E. Zuniga that the grievance
filed by Daniel Flores, Investigator, Medical
Examiner Department, be tabled as requested by
Bill Ellis, Attorney at Law. The matter
pertaining to Rule 1.75 will be heard at the
October 1, 1996 Civil Service Meeting with no
continuance.

MOTION CARRIED

MOTION #7
ITEM #8 TABLED.

LETICIA JARVIS, INVESTIGATOR, MEDICAL EXAMINER
DEPARTMENT BILL ELLIS, ATTORNEY AT LAW (JORGE
LARIOS, INTERIM ADMINISTRATOR, MEDICAL
EXAMINER DEPARTMENT)

PAGE 6
CIVIL SERVICE MEETING
TUESDAY, SEPTEMBER 10, 1996

ACTION: It was moved by Michael C. Crowley and seconded by Louis E. Zuniga that the grievance filed by Leticia Jarvis, Investigator, Medical Examiner Department, be tabled as requested by Bill Ellis, Attorney at Law. The matter pertaining to Rule 1.75 will be heard at the October 1, 1996 Civil Service Meeting with no continuance.

MOTION CARRIED.

MOTION #9
ITEM #9 DELETED.

ALICIA HERNANDEZ, SECRETARY I, JUVENILE PROBATION DEPT. (SAM SANTANA, JUVENILE PROBATION OFFICER - ARTHUR PROVENGHI, LEGAL ADVISOR, JUVENILE PROBATION DEPT.)

ACTION: It was moved by Daniel G. Mena and seconded by Louis E. Zuniga to delete Item #9 from the agenda as requested by Alicia Hernandez, Secretary I, Juvenile Probation Department. A written statement will be submitted by Ms. Hernandez at a later date.

MOTION CARRIED.

MOTION #10
ITEM #10 TABLED.

RUTH ESTRADA-SURO, SECRETARY I, JUVENILE PROBATION DEPT. (SAM SANTANA, JUVENILE PROBATION OFFICER - ARTHUR PROVENGHI, LEGAL ADVISOR, JUVENILE PROBATION)

ACTION: It was moved by Daniel G. Mena and seconded by Louis E. Zuniga that the grievance filed on August 26, 1996 by Ruth Estrada-Suro, Secretary I, be tabled for the October 1, 1996 Civil Service Commission Meeting.

MOTION CARRIED.

PAGE 7
CIVIL SERVICE MEETING
TUESDAY, SEPTEMBER 10, 1996

MOTION #11
ITEM #11 TABLED.

GLORIA E. ROSADO, DEPUTY CLERK, DISTRICT CLERK
DEPARTMENT - CHARLES McDONALD, ATTORNEY AT LAW
(EDIE RUBALCAVA, DISTRICT CLERK)

ACTION: It was moved by Michael C. Crowley and seconded by Louis E. Zuniga that the grievance filed by Gloria E. Rosado, Deputy Clerk, be tabled as requested by Charles E. McDonald, Attorney at Law, until the November 5, 1996 Civil Service Commission Meeting.

MOTION CARRIED.

EXECUTIVE SESSION

Chairman Michael C. Crowley announced that the meeting would recess into executive session at 2:43 p.m. to consider employee grievances.

MEETING RECONVENED

The Commission reconvened into regular open session after executive session at 3:30 p.m.

MOTION #12
ITEM #12 SUSTAINED.

GILBERTO SEPULVEDA, UTILITY WORKER II,
ASCARATE PARK (PAT ALDERTON, ACTING DIRECTOR,
ASCARATE PARK)

PAGE 8
CIVIL SERVICE MEETING
TUESDAY, SEPTEMBER 10, 1996

ACTION: It was moved by Daniel G. Mena and seconded by Louis E. Zuniga that the grievance filed by Gilberto Sepulveda, Utility Worker II, Ascarate Park, be sustained.

MOTION CARRIED.

MEETING ADJOURNED

By motion of Michael C. Crowley seconded by Louis E. Zuniga, the meeting was adjourned at 3:32 p.m.


MICHAEL C. CROWLEY, CHAIRMAN


ESTELA SALGADO, RECORDING SECRETARY