




COUNTY OF EL PASO

CIVIL SERVICE COMMISSION
500 E. SAN ANTONIO, RM. 302
EL PASO, TEXAS 79901
(915) 546-2218
FAX (915) 546-8126

MEMORANDUM

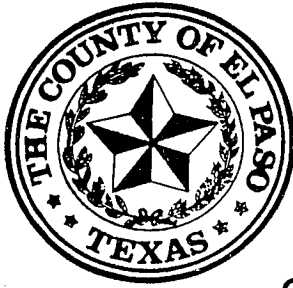
TO: Department Heads/Elected Officials
FROM: Mary Jo Lee, Personnel Director 
SUBJECT: RESCHEDULED OF CIVIL SERVICE COMMISSION MEETING
DATE: October 4, 1996

Please be informed that our regularly scheduled Civil Service Commission meeting of November 5, 1996 has been postponed. Our meeting has been rescheduled for Tuesday, November 19, 1996.

If you have any questions pertaining to this matter please feel free to call me.

Thank you.

cc: Employees (Agenda Items)
Assistant County Attorneys
Employees Representatives
Civil Service Commissioners



EL PASO COUNTY
CIVIL SERVICE COMMISSION
COMMISSION MEETING AGENDA

COMMISSION MEETING AGENDA

DATE: TUESDAY, NOVEMBER 19, 1996
TIME: 2:00 P.M.
PLACE: COMMISSIONERS' COURT CHAMBERS
ROOM 303 3RD FLOOR, COUNTY COURTHOUSE
POSTED: FRIDAY, NOVEMBER 15, 1996 (11:00 A.M.)

OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of regular meeting of October 1, 1996. (Mary Jo Lee, Personnel Director)

ACTION: _____

ITEM #2 Discuss and take appropriate action on the request from Mary Ann Kautz to become a recipient of donated vacation leave, pursuant to 2.32 of the Civil Service Rules & Regulations. (Mary Ann Kautz, Print/Mail Equipment Supervisor, Purchasing Department)

ACTION: _____

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ITEM #3 Discuss and take appropriate action on the request from Josefina L. Ramirez, Team Leader/Detention, Juvenile Probation Department, to become a recipient of donated vacation leave, pursuant to 2.32 of the Civil Service Rules & Regulations. (Josefina L. Ramirez, Team Leader/Detention, Juvenile Probation Department)

ACTION: _____

ITEM #4 Discuss and take appropriate action on the request from Charles M. Roberts, Technical Support Mgr., to become a recipient of donated vacation leave, pursuant to 2.32 of the Civil Service Rules & Regulations. (Charles M. Roberts, Technical Support Mgr., Data Processing Department)

ACTION: _____

ITEM #5 Discuss and take appropriate action on Termination Procedures - Rules 2.49, 2.50 & 2.51. (Civil Service Commission)

ACTION: _____

ITEM #6 Discuss and take appropriate action with respect to Civil Service Commission Protection for Adult Probation Officers. (Luis Baeza, AFSCME, Local #59)

ACTION: _____

ITEM #7 Discuss and take appropriate action on the following items submitted by Trini Munoz.

- a) Discuss and amend Rule 1.03 (Organization). Local Government Code, Section 158.009 "Powers of the Commission".

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- b) Discuss Section 157.065 (b) Local Government Code, "Child Care Services".
- c) Discuss and recommend to Commissioners' Court the transfer of Custodian personnel to Purchasing Dept.
- d) Discuss and approve amendment to El Paso County Group Health, Dental and Life Insurance. (Section - Eligible Employees)
- e) Discuss and amend Rule 1.92 concerning the definition of "immediate family".
- f) Discuss and recommend to Commissioners' Court the reduction in dependent insurance cost for employees.

ACTION:

ITEM #8 Discuss and take action on grievance filed by Bernadette Moreno. (Mary Jo Lee, Personnel Director)

ACTION:

GRIEVANCES

EXECUTIVE SESSION: REGULAR SESSION FOR THE VOTE IF EXECUTIVE
SESSION IS NOT WAIVED. PURSUANT TO OPEN
MEETING LAW NO. 6 SECTION 2 (E) AND (G).

ITEM #9 RUTH ESTRADA-SURO, SECRETARY I, JUVENILE PROBATION DEPT.
(SAM SANTANA, JUVENILE PROBATION OFFICER - ARTHUR
PROVENGHI, LEGAL ADVISOR, JUVENILE PROBATION)

ACTION: _____

ITEM #10 GLORIA E. ROSADO, DEPUTY CLERK, DISTRICT CLERK DEPARTMENT
- CHARLES E. McDONALD, ATTORNEY AT LAW (EDIE RUBALCAVA,
DISTRICT CLERK)

ACTION: _____

ITEM #11 MANUEL DIAZ, INVESTIGATOR, MEDICAL EXAMINER DEPARTMENT -
JORGE LARIOS, INTERIM ADMINISTRATOR, MEDICAL EXAMINER
DEPARTMENT)

ACTION: _____

PUBLIC COMMENT: _____
