



EL PASO COUNTY
CIVIL SERVICE COMMISSION

COMMISSION MEETING AGENDA

REGULAR MEETING

DATE: MARCH 4, 1997
TIME: 2:00 P.M.
PLACE: COMMISSIONERS' COURT CHAMBERS
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE
POSTED: MONDAY, FEBRUARY 24, 1997

OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of February 18, 1997 meeting. (Mary Jo Lee, Personnel Director)

ACTION: _____

ITEM #2 Discuss and approve the addition of the term "maternity leave" under the Sick Leave Policy. (Trini Munoz, SEIU #100)

ACTION: _____

ITEM #3 Discuss and amend Appendix D "Family Medical Leave"; to include "Eligible Events". (Trini Munoz, SEIU #100)

ACTION: _____

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ITEM #4 To discuss Rule 1.06 of the El Paso County Civil Service Rules & Regulations. (Trini Munoz, SEIU #100)

ACTION:

ITEM #5 Discuss and implement the Texas Code Annotated, Section 151.902 - "Employment Contracts in County with Population of 500,000 or more". (Trini Munoz, SEIU #100)

ACTION:

ITEM #6 Reconsider item approved January 14, Personnel Department procedures for posting job vacancies. (Mary Jo Lee, Personnel Director)

ACTION:

ITEM #7 Accept the names of the employees who shall be considered by the Civil Service Commission to be non-covered as stated in Rule 1.09 (b) of the Civil Service Rules & Regulations Book. (Eduardo R. Castillo, Assistant County Attorney, County Attorney's Office)

ACTION:

ITEM #8 Discuss and take appropriate action to approve the revised Job Description for Assistant Librarian position for the El Paso County Law Library Department. (Lynn Sanchez, Law Librarian, County Law Library)

ACTION:

GRIEVANCES

EXECUTIVE SESSION: REGULAR SESSION FOR THE VOTE IF EXECUTIVE
SESSION IS NOT WAIVED. PURSUANT TO OPEN
MEETING LAW NO. 6 SECTION 2 (E) AND (G).

ITEM #9 EVELIA O. GROLOU, CUSTODIAN, FACILITIES MANAGEMENT
DEPARTMENT - TRINI MUNOZ, SEIU #100 (TED TRAFFANSTED,
FACILITIES MANAGER, FACILITIES MANAGEMENT DEPARTMENT)

ACTION:

ITEM #10 REGINA TORREZ, DATA ENTRY/ANALYST II, - RANDOLPH J.
ORTEGA, ATTORNEY AT LAW - (JOSE RODRIGUEZ, COUNTY
ATTORNEY, COUNTY ATTORNEY'S OFFICE)

ACTION:

ITEM #11 JASON ALBRIGHT, CUSTODIAN, FACILITIES DEPARTMENT - TRINI
MUNOZ, SEIU #100 (TED TRAFFANSTED, FACILITIES MANAGER,
FACILITIES MANAGEMENT DEPARTMENT)

ACTION:

ITEM #12 LOURDES VILLAPANDO, COURT CLERK, DISTRICT CLERK'S OFFICE
- RANDOLPH J. ORTEGA, ATTORNEY AT LAW (EDIE RUBALCAVA,
DISTRICT CLERK, DISTRICT CLERK'S OFFICE)

ACTION:
