



EL PASO COUNTY  
CIVIL SERVICE COMMISSION  
COMMISSION MEETING AGENDA

REGULAR MEETING

DATE: MAY 6, 1997

TIME: 2:00 P.M.

PLACE: COMMISSIONERS' COURT CHAMBERS  
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE

POSTED: THURSDAY, MAY 1, 1997

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OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of April 1, 1997. (Mary Jo Lee, Personnel Director)

ACTION: \_\_\_\_\_  
\_\_\_\_\_

ITEM #2 Discuss and take appropriate action to approve the revised job description for Risk Management Secretary position, for the El Paso County Risk Management Department. (Gene Weigel, Risk Manager)

ACTION: \_\_\_\_\_  
\_\_\_\_\_

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ITEM #3 Pursuant to section 2.72 of the Civil Service Rules & Regulations discuss & take action on a motion to re-open the original decision, grievance hearing dated April 1, 1997 on Evelia Grolou/Facilities Management. (Trini Munoz, SEIU #100)

ACTION:

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ITEM #4 Discuss and take appropriate action on a request from Evangelina K. Zounis, Interpreter, Council of Judges, to be a recipient for donated Vacation Leave. (Evangelina K. Zounis, Interpreter)

ACTION:

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ITEM 5# Discuss and take appropriate action on temporary employment time limit exception pursuant to rule 1.13 (b). (Jake Nicholson, Executive Director, Consolidated Data Processing)

ACTION:

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ITEM #6 Discuss and take appropriate action on changes for the Ascarate Park & Aquatics Facilities. (Pat Alderton, Director of Ascarate Regional County Park & Aquatics Facilities)

(a) Approve and authorize the deletion of one temporary full time pool cashier position, grade 1, non-exempt, to create a regular full-time secretary position to be a grade 5. Approve the newly created job description for the "Secretary" position.

(b) Authorize a change to the Ascarate Park manning table. Change a "Utility Worker III" position and add a "Grounds Maintenance Foreman" position. Approve the newly created job description of "Grounds Maintenance Foreman".

ACTION:

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