



COUNTY OF EL PASO

CIVIL SERVICE COMMISSION
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EL PASO, TEXAS 79901
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MINUTES OF JUNE 5, 1997

COMMISSIONERS PRESENT: MICHAEL C. CROWLEY, CHAIRMAN
DANIEL G. MENA, COUNTY COMMISSIONER *MC*
LOUIS E. ZUNIGA, COUNTY COMMISSIONER

OTHERS PRESENT: MARY JO LEE, PERSONNEL DIRECTOR
ESTELA SALGADO, RECORDING SECRETARY

The El Paso County Civil Service Commission met in Commissioners' Court Chambers, Room 303 and was called to order at 2:03 p.m. by Michael C. Crowley, Chairman, Civil Service Commission.

MOTION #1
ITEM #1 APPROVED.

Discuss and take appropriate action on minutes of May 6, 1997. (Mary Jo Lee, Personnel Director)

ACTION: It was moved by Louis E. Zuniga and seconded by Michael C. Crowley to approve the minutes of regularly scheduled Civil Service Meeting of May 6, 1997 submitted by Mary Jo Lee, Personnel Director.

MOTION CARRIED

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MOTION #2
ITEM #2 APPROVED.

Discuss and take appropriate action on a request from Gabriel Perez, Maintenance Mechanic I, to be a recipient for donated Vacation Leave. (Gabriel Perez, Facilities Management)

ACTION: It was moved by Louis E. Zuniga and seconded by Michael C. Crowley to approve the request on Pooled Vacation Leave submitted by Gabriel Perez, Maintenance Mechanic I, Facilities Management.

MOTION CARRIED

MOTION #3
ITEM #3 APPROVED.

Discuss and take appropriate action on a request from Jennifer Marie Utterback, Deputy Clerk, to be a recipient for donated Vacation Leave. (Jennifer Marie Utterback, County Clerk/Records Management)

ACTION: It was moved by Louis E. Zuniga and seconded by Michael C. Crowley to approve the request on Pooled Vacation Leave submitted by Jennifer Marie Utterback, Deputy Clerk, County Clerk/Records Management.

MOTION CARRIED

MOTION #4
ITEM #4 APPROVED.

Discuss and take appropriate action on a request from Magdaelena Pratt, Deputy Clerk/Cashiers, County Clerk's Office, to be a recipient for donated Vacation Leave. (Magdaelena Pratt, County Clerk's Office)

ACTION: It was moved by Louis E. Zuniga and seconded by Michael C. Crowley to approve the request on Pooled Vacation Leave submitted by Magdaelena Pratt, Deputy Clerk/Cashiers, County Clerk's Office.

MOTION CARRIED.

GRIEVANCES

EXECUTIVE SESSION: REGULAR SESSION FOR THE VOTE IF EXECUTIVE SESSION IS NOT WAIVED. PURSUANT TO OPEN MEETING LAW NO. 6 SECTION 2 (E) AND (G).

Chairman Michael C. Crowley announced that the Civil Service Commission would consider employee grievances pursuant to Texas Government Code Sec. 551.0074, Subsections II and pursuant to Section 551.101.

MOTION #5
ITEM #5 TABLED.

EVELIA O. GROLOU, FORMER CUSTODIAN, FACILITIES MANAGEMENT
- TRINI MUNOZ, SEIU #100, JASON SCHULZE, ATTORNEY AT LAW
(TED TRAFFANSTED, FACILITIES MANAGEMENT)

ACTION: It was moved by Louis E. Zuniga and seconded by Michael C. Crowley to table the grievance of Evelia Grolou, former Custodian, requested by Ted Traffansted, Building Manager. The grievance will be heard at the July 1, 1997 Civil Service Commission meeting.

MOTION CARRIED

MOTION #6
ITEM #6 DELETED.

IRMA FLORIANO, LEGAL ASSISTANT, COUNTY ATTORNEY'S OFFICE
- (JOSE RODRIGUEZ, COUNTY ATTORNEY)

ACTION: It was moved by Louis E. Zuniga and seconded by Michael C. Crowley to delete the grievance filed by Irma Floriano, County Attorney's Office, as requested by the grievant.

MOTION CARRIED.

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MOTION #7
ITEM #7 TABLED.

ARCELLA B. ARELLANO, DATA ANALYST I, DATA PROCESSING -
TRINI MUNOZ, SEIU #100 (JAKE NICHOLSON, EXECUTIVE
DIRECTOR, DATA PROCESSING)

ACTION: It was moved by Daniel G. Mena and seconded by Louis E. Zuniga to table the grievance filed by Arcella B. Arellano, Data Analyst I. Furthermore, the Commission requested from the grievant's representative, Trini Munoz, a statement as to what relief the Commission is being asked to grant and the specific violation committed by the department. The grievance will be heard July 1, 1997.

MOTION CARRIED.

MEETING ADJOURNED

By motion of Michael C. Crowley seconded by Louis E. Zuniga the meeting was adjourned at 2:20 p.m.


MICHAEL C. CROWLEY, CHAIRMAN


ESTELA SALGADO, RECORDING SECRETARY