



EL PASO COUNTY  
CIVIL SERVICE COMMISSION

COMMISSION MEETING AGENDA

REGULAR MEETING

DATE: TUESDAY, JUNE 2, 1998  
TIME: 2:00 P.M.  
PLACE: COMMISSIONERS' COURT CHAMBERS  
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE  
POSTED: WEDNESDAY, MAY 27, 1998

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OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of rescheduled Civil Service Commission meeting of May 12, 1998. (Mary Jo Lee, Personnel Director)

ACTION: \_\_\_\_\_  
\_\_\_\_\_

ITEM #2 Discuss and take appropriate action on a request from Gerardo Carrasco, Maintenance Asst. L-1, Juvenile Probation Department, to be a recipient for donated Vacation Leave. (Gerardo Carrasco)

ACTION: \_\_\_\_\_  
\_\_\_\_\_

ITEM #3 Accept letter from Edie Rubalcaba to assume responsibility for the selection of all persons who are to be considered for employment within the District Clerk's Office. (Edie Rubalcaba, District Clerk)

ACTION: \_\_\_\_\_  
\_\_\_\_\_

ITEM #4 Discuss and take appropriate action on job title change of Programmer Analyst III, to "Operations Research Analyst III" and approve the newly created job description for the Consolidated Data Processing Department. (Emery Peterson, Interim Director, Consolidated Data Processing Department)

ACTION: \_\_\_\_\_  
\_\_\_\_\_

ITEM #5 Discuss and take appropriate action on a request from Arnaldo Paredes, Custodian, to be a recipient for donated Vacation Leave. (Arnaldo Paredes, Facilities Management Department)

ACTION: \_\_\_\_\_  
\_\_\_\_\_

ITEM #6 Discuss and take appropriate action on Rule 1.91 (Sick Leave) of the Civil Service Rules & Regulations Book. (Mary Jo Lee, Personnel Director)

ACTION: \_\_\_\_\_  
\_\_\_\_\_

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GRIEVANCE

ITEM #7 DIANA M. RUIZ, SR. ACCOUNTING CLERK, COUNTY TAX OFFICE - LOUIS ELIAS LOPEZ, ATTORNEY AT LAW (VICTOR FLORES, COUNTY TAX ASSESSOR/COLLECTOR)

ACTION: \_\_\_\_\_  
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