



EL PASO COUNTY
CIVIL SERVICE COMMISSION

COMMISSION MEETING AGENDA

REGULAR MEETING

DATE: TUESDAY, DECEMBER 1, 1998
TIME: 2:00 P.M.
PLACE: COMMISSIONERS' COURT CHAMBERS
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE
POSTED: MONDAY, NOVEMBER 23, 1998

OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of regularly scheduled Civil Service Commission meeting of November 3, 1998 and special meeting of November 19, 1998. (Mary Jo Lee, Personnel Director)

ACTION: _____

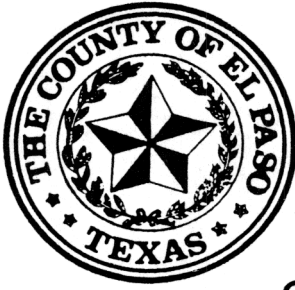
ITEM #2 Discuss and take appropriate action on a request from Leticia I. Martinez, Support Clerk, District Clerk's Office, to be a recipient for donated Vacation Leave. (Leticia I. Martinez)

ACTION: _____

ITEM #3 Discuss and take appropriate action on a request from Maria Elvia Galvan, Custodian, Facilities Management Department, to be a recipient for donated Vacation Leave. (Maria Elvia Galvan)

ACTION: _____

AN EQUAL OPPORTUNITY EMPLOYER



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ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE
POSTED: WEDNESDAY, NOVEMBER 25, 1998 (10:00 A.M.)

ADDENDUM ITEM

OPEN MEETING:

ITEM #4 Discuss and take appropriate action on the approval of the new job descriptions of County Clerk, County Clerk Records Management, and County Clerk Criminal Fee Collection Department as submitted to the Commission. (Hector Enriquez, County Clerk - Renslar R. Keagle, Operations Officer)

ACTION: _____
