



## COUNTY OF EL PASO

**CIVIL SERVICE COMMISSION**  
500 E. SAN ANTONIO, RM. 302  
EL PASO, TEXAS 79901  
(915) 546-2218  
FAX (915) 546-8126

*Chairman*  
*Doug Hamilton*

*Commissioners*  
*Larry Day*  
*Carlos L. Sandoval*

### MINUTES OF APRIL 3, 2001

COMMISSIONERS PRESENT: DOUG HAMILTON, ACTING CHAIRMAN <sup>DH</sup>  
LARRY DAY, COMMISSIONER  
CARLOS L. SANDOVAL, COMMISSIONER

OTHERS PRESENT: TERRI ALMONTE, EMPLOYMENT MANAGER  
ESTELA SALGADO, RECORDING SECRETARY

ABSENT: ROBERT M. ALMANZÁN,  
HUMAN RESOURCES DIRECTOR

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The El Paso County Civil Service Commission met in Commissioners' Court Chambers, Room 303 and was called to order at 2:00 p.m. by Doug Hamilton, Chairman.

MOTION #1 **APPROVED.**  
ITEM #1

Discuss and take appropriate action on minutes of the Civil Service Commission meeting of March 6, 2001.  
(Robert M. Almanzán, Human Resources Director)

**ACTION:** Chairman, Doug Hamilton stated that if there were no additions or corrections to the March 6, 2001 Civil Service minutes they would be filed as published.

VOTE: YES - Hamilton, Day, Sandoval

MOTION CARRIED.

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MOTION #2 APPROVED TO TABLE.  
ITEM #2

Discuss clarify and take appropriate action in reference to Rule 1.55 of the Civil Service Rules and Regulations Book. (Robert M. Almanzán, Human Resources Director)

**ACTION:** It was moved by Doug Hamilton and seconded by Larry Day to table this matter in reference to Rule 1.55 of the Civil Service Rules and Regulations Book for the May 1, 2001 meeting.

VOTE: YES - Hamilton, Day, Sandoval

MOTION CARRIED.

GRIEVANCE

**EXECUTIVE SESSION:** CHAIRMAN, DOUG HAMILTON ANNOUNCED THAT THE CIVIL SERVICE COMMISSION WOULD RECESS IN TO EXECUTIVE SESSION AT 2:03 P.M. TO CONSIDER AN EMPLOYEE GRIEVANCE PURSUANT TO TEXAS GOVERNMENT CODE 551.001 & 551.074.

MEETING RECONVENED

CHARIMAN, DOUG HAMILTON, ANNOUNCED THAT THE COMMISSION WOULD RECESS INTO REGULAR OPEN SESSION AT 2:14 P.M. AFTER EXECUTIVE SESSION.

MOTION #3 APPROVED TO TABLE A-C.  
ITEM #3

PATRICIA LORRAINE DIAZ, SENIOR CLERK I - EDWARD MIRANDA  
(GUADALUPE APONTE, JUDGE, JUSTICE PEACE #3)

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**ACTION:** It was moved by L. Carlos Sandoval and seconded by Doug Hamilton to table the grievances filed by Patricia Lorraine Diaz, Senior Clerk I, for May 1, 2001 at 2:00 p.m. as follows: The request was made by grievant's attorney, Edward Miranda. The commission stated to both parties that no further request for delays would be granted.

(a) Discuss and take action on a grievance filed/dated February 20, 2001 pertaining to Rules 2.74 (f); (a); (b) & (d); Tabled from March 6, 2001.

**ACTION:** Tabled for May 1, 2001 at 2:00 p.m.

**VOTE:** YES - Hamilton, Sandoval

**OPPOSED:** - Day

MOTION CARRIED.

(b) Discuss and take action on a grievance filed/dated March 8, 2001 pertaining to Rules 2.74 (a); (b); (d); & Warning Report dated 02/22/2001.

**ACTION:** Tabled for May 1, 2001 at 2:00 p.m.

**VOTE:** YES - Hamilton, Sandoval

**OPPOSED:** - Day

MOTION CARRIED.

(c) Discuss and take action on a grievance filed/dated March 8, 2001 pertaining to Rule 2.74 (b); (d); Suspension & Warning Report dated 02/23/01.

**VOTE:** YES - Hamilton, Sandoval

**OPPOSED:** - Day


MOTION CARRIED.

MEETING ADJOURNED

By motion of Doug Hamilton and seconded by L. Carlos Sandoval, the meeting was adjourned at 2:15 p.m.

VOTE: YES - Hamilton, Day, Sandoval

MOTION CARRIED.

  
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DOUG HAMILTON, CHAIRMAN

  
\_\_\_\_\_  
ESTELA SALGADO, RECORDING SECRETARY