



**EL PASO COUNTY
CIVIL SERVICE COMMISSION
COMMISSION MEETING AGENDA**

REGULAR MEETING

DATE: NOVEMBER 6, 2001
TIME: 2:00 P.M.
PLACE: COMMISSIONERS COURT CHAMBERS
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE
POSTED: THURSDAY, NOVEMBER 1, 2001

OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of October 2, 2001. (Robert M. Almanzán, Human Resources Director)

ACTION: _____

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ITEM #2 Discuss and take appropriate action to approve the newly created job description of Sports Authority/Marketing for the El Paso County Coliseum. (Brian Kennedy, Coliseum Director)

ACTION: _____

ITEM #3 Discuss and take appropriate action to approve the revised job description of Driver I for the Nutrition Department. (Rafael Reyes, Nutrition Director)

ACTION: _____

ITEM #4 Discuss and take appropriate action to approve the newly created job description of Clerk II for the Nutrition Department. (Rafael Reyes, Nutrition Director)

ACTION: _____

ITEM #5 Approve amendments to Rule 2.04 of the Civil Service Rules & Regulations Book pertaining to **Military Reserve Training**. (Robert M. Almanzán, Human Resources Director)

ACTION: _____

ITEM #6 Discuss and take appropriate action to approve the amendment of Rule 2.61 - "Eligibility" of the Civil Service Rules & Regulations Book. (Robert M. Almanzán, Human Resources Director)

ACTION: _____

GRIEVANCE

EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE 551.001 & 551.074.

(TABLED ON 10/02/01)

ITEM #7 Discuss a grievance filed/dated 08/23/01 regarding Jose Salgado, Senior Clerk I, Justice Peace #7. (Daniel G. Mena, Attorney at law) (Bruce King, Judge - Ralph Girvin, Senior Trial Attorney)

OPEN SESSION:

ITEM #8 Take appropriate action on a grievance filed/dated 08/23/01 regarding Jose Salgado, Senior Clerk I, Justice Peace #7. (Daniel G. Mena, Attorney at Law) (Bruce King, Judge - Ralph Girvin, Senior Trial Attorney)

ACTION:
