



**EL PASO COUNTY
CIVIL SERVICE COMMISSION
COMMISSION MEETING AGENDA**

REGULAR MEETING

DATE: FEBRUARY 5, 2002
TIME: 2:00 P.M.
PLACE: COMMISSIONERS COURT CHAMBERS
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE
POSTED: THURSDAY, JANUARY 31, 2002

OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of January 8, 2002. (Robert M. Almanzán, Human Resources Director)

ACTION:

PAGE 2
CIVIL SERVICE AGENDA
FEBRUARY 5, 2002

ITEM #2 Review and accept the newly created job description of Assistant Director of Marketing for the Coliseum Department and delete the job description of Sports Marketing Authority. (Tabled from 1/8/02) (Brian Kennedy, Sports Authority and Tourism Director)

ACTION:

ITEM #3 Discuss and approve a request form Jesus R. Morales, Utility Worker I, Ascarate Park to be a recipient for donated vacation leave. (Jesus R. Morales, Utility Worker I)

ACTION:

ITEM #4 Authorize and approve the Human Resources Director to modify and correct existing job descriptions as needed. (Robert M. Almanzán, Human Resources Director)

ACTION: