

JOB STANDARDS:

Completion of High school or GED diploma with some cashiering experience where with public service, is required. Must have basic math skills; and be an independent, energetic, and ambitious person.

In an 8-hour workday an employee can be expected to:

(Note: Rare = 1-10% Occ.=11-33% Freq.=34-66% Cont.=67-100%)

On the Job You:	Never	Rare	Occ.	Freq.	Cont.
Crawl	X	X			
Climb	X	X			
Crouch	X	X			
Kneel	X	X			

VOTE: YES – Day, Collins, Sandoval

MOTION CARRIED.

MOTION #11 **TABLED.**
 ITEM#12

Discuss and take appropriate action to approve the newly created job description of Director of Homebound Operations for the Nutrition Department. (Rafael Reyes, Nutrition Director) (Tabled from 06/04/02)

ACTION: It was moved by Larry Day and seconded by Cezy Collins to table until the next regularly scheduled meeting, the newly created job description of Director of Homebound Operations for the Nutrition Department as requested by Rafael Reyes, Nutrition Director.

VOTE: YES – Day, Collins, Sandoval

MOTION CARRIED.

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MOTION #12
ITEM #13

Discuss and take appropriate action on selecting the Chairman for the Civil Service Commission. (Civil Service Commission Board)

ACTION: It was moved by L. Carlos Sandoval and seconded by Cezy Collins to appoint Larry Day as Chairman for the Civil Service Commission Board.

VOTE: YES – Day, Collins, Sandoval

MEETING ADJOURNED

By motion of Larry Day and seconded by L. Carlos Sandoval, the meeting was adjourned at 2:55 p.m.

VOTE: YES – Day, Collins, Sandoval

MOTION CARRIED.



LARRY DAY, ACTING CHAIRMAN



ESTELA SALGADO, RECORDING SECRETARY

cc: Dolores Briones, County Judge