



**EL PASO COUNTY
CIVIL SERVICE COMMISSION
COMMISSION MEETING AGENDA**

REGULAR MEETING

DATE: JULY 2, 2002
TIME: 2:00 P.M.
PLACE: COMMISSIONERS COURT CHAMBERS
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE
POSTED: WEDNESDAY, JUNE 26, 2002

OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of June 4, 2002. (Robert M. Almanzán, Human Resources Director)

ACTION: _____

PAGE 2
CIVIL SERVICE AGENDA
JULY 2, 2002

ITEM #2 Discuss and take appropriate action to approve the newly created job description of **Special Projects Coordinator** for the Commissioners Court Services Department. (Rosemary Neil, Administrator Coordinator)

ACTION: _____

ITEM #3 Discuss and take appropriate action to approve the newly created job description of **Sportspark Assistant Director** for the Sportspark Department. (Brian Kennedy, Sports Authority & Tourism Director)

ACTION: _____

ITEM #4 Discuss and take appropriate action to approve the newly created job description of **Sportspark Assistant Director of Youth Services** for the Sportspark Department. (Brian Kennedy, Sports Authority & Tourism Director)

ACTION: _____

ITEM #5 Discuss and take appropriate action to approve the newly created job description of **Office Manager** for the Sportspark Department. (Brian Kennedy, Sports Authority & Tourism Director)

ACTION: _____

ITEM #6 Discuss and take appropriate action to approve the newly created job description of **Maintenance Worker I** for the Sportspark Department. (Brian Kennedy, Sports Authority & Tourism Director)

ACTION: _____

PAGE 3
CIVIL SERVICE AGENDA
JULY 2, 2002

ITEM #7 Discuss and take appropriate action to approve the newly created job description of **Sportspark Forman** for the Sportspark Department. (Brian Kennedy, Sports Authority & Tourism Director)

ACTION: _____

ITEM #8 Discuss and take appropriate action to approve the newly created job description of **Concessions Manager** for the Sportspark Department. (Brian Kennedy, Sports Authority & Tourism Director)

ACTION: _____

ITEM #9 Discuss and take appropriate action to approve the newly created job description of **Concessions Supervisor** for the Sportspark Department. (Brian Kennedy, Sports Authority & Tourism Director)

ACTION: _____

ITEM #10 Discuss and take appropriate action to approve the newly created job description of **Concessions Worker** for the Sportspark Department. (Brian Kennedy, Sports Authority & Tourism Director)

ACTION: _____

PAGE 4
CIVIL SERVICE AGENDA
JULY 2, 2002

ITEM #11 Discuss and take appropriate action to approve the newly created job description of **Gate Worker** for the Sportspark Department. (Brian Kennedy, Sports Authority & Tourism Director)

ACTION: _____

ITEM #12 Discuss and take appropriate action to approve the newly created job description of **Director of Homebound Operations** for the Nutrition Department. (Rafael Reyes, Nutrition Director) (**Tabled from 06/04/02**)

ACTION: _____

ITEM #13 Discuss and take appropriate action on selecting the Chairman for the Civil Service Commission. (Civil Service Commission Board)

ACTION: _____
