



**EL PASO COUNTY  
CIVIL SERVICE COMMISSION  
COMMISSION MEETING AGENDA**

**REGULAR MEETING**

**DATE:** NOVEMBER 5, 2002  
**TIME:** 2:00 P.M.  
**PLACE:** COMMISSIONERS COURT CHAMBERS  
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE  
**POSTED:** THURSDAY, OCTOBER 31, 2002

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**OPEN MEETING:**

**ITEM #1** Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of October 1, 2002. (Robert M. Almanzán, Human Resources Director)

**ACTION:** \_\_\_\_\_  
\_\_\_\_\_

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ITEM #2      Discuss and take appropriate action to approve a request from Evonne Rinehart, Applications System Analyst I, Information Technology Department to be a recipient for donated vacation leave. (Evonne Rinehart)

**ACTION:** \_\_\_\_\_  
\_\_\_\_\_

ITEM #3      Discuss and take appropriate action to approve the newly created job description of **Assistant Director of Parks and Aquatics** for the Parks and Recreation Department. (Sally Gavlik, EPCD Regional Parks & Recreation Director)

**ACTION:** \_\_\_\_\_  
\_\_\_\_\_

ITEM #4      Discuss and take appropriate action to approve the newly created job description of **Assistant Director of Golf Course** for the Parks and Recreation Department. (Sally Gavlik, EPCD Regional Parks & Recreation Director)

**ACTION:** \_\_\_\_\_  
\_\_\_\_\_

ITEM #5      Discuss and take appropriate action to approve the proposed changes to the job description of **Chief Investigator** for the County Attorney's Office. (Jo Anne Bernal, 1<sup>st</sup> Assistant County Attorney)

**ACTION:** \_\_\_\_\_  
\_\_\_\_\_