



**EL PASO COUNTY  
CIVIL SERVICE COMMISSION  
COMMISSION MEETING AGENDA  
REGULAR MEETING**

**DATE:** MARCH 4, 2003  
**TIME:** 2:00 P.M.  
**PLACE:** COMMISSIONERS COURT CHAMBERS  
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE  
**POSTED:** THURSDAY, FEBRUARY 27, 2003

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**OPEN MEETING:**

**ITEM #1** Discuss and take appropriate action on minutes of the Civil Service Commission Special meeting of February 12, 2003. (Robert M. Almanzán, Human Resources Director)

**ACTION:** \_\_\_\_\_  
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**ITEM #2** Discuss and approve the proposed changes to the job description of **Investigator** for the Medical Examiner's Office. (Corinne Stern, Medical Examiner)

**ACTION:** \_\_\_\_\_  
\_\_\_\_\_

**GRIEVANCES**

**EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE 551.001 & 551.074.**

ITEM #3 Discuss a grievance filed/dated January 6, 2003 regarding Miguel Angel Fan Jr., Supervisor, District Clerk's Office. (Gilbert Sanchez, District Clerk's Office - Kitty Schild, County Attorney's Office) **(Tabled from 02/12/03)**

ITEM #4 Discuss a grievance filed/dated February 7, 2003 regarding Cheryl Ortiz, Clerk II, County Clerk's Office. (Waldo Alarcon, County Clerk - Daniel Ordonez, County Attorney's Office)

ITEM #5 Discuss a grievance filed/dated January 31, 2003 regarding Miguel Andres Avila, Interpreter I, Council of Judges. (Michael Izquierdo, Executive Director, Council of Judges - Jo Anne Bernal, County Attorney's Office)

**OPEN SESSION:**

ITEM #6 Take appropriate action on a grievance January 6, 2003 regarding Miguel Angel Fan Jr., Supervisor, District Clerk's Office. (Gilbert Sanchez, District Clerk's Office - Kitty Schild, County Attorney's Office) **(Tabled from 02/12/03)**

**ACTION:** \_\_\_\_\_  
\_\_\_\_\_

ITEM #7 Take appropriate action on a grievance filed/dated February 7, 2003 regarding Cheryl Ortiz, Clerk II, County Clerk's Office. (Waldo Alarcon, County Clerk)

**ACTION:** \_\_\_\_\_  
\_\_\_\_\_

ITEM #8 Take appropriate action on a grievance filed/dated January 31, 2003 regarding Miguel Andres Avila, Interpreter I, Council of Judges. (Michael Izquierdo, Executive Director, Council of Judges)

**ACTION:** \_\_\_\_\_  
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