




COUNTY OF EL PASO

CIVIL SERVICE COMMISSION
500 E. SAN ANTONIO, RM. 302
EL PASO, TEXAS 79901
(915) 546-2218
FAX (915) 546-8126

Chairman
L. Carlos Sandoval

Commissioners
Cezy Collins
Ariel Duarte

MINUTES OF NOVEMBER 4, 2003

COMMISSIONERS PRESENT: L. CARLOS SANDOVAL, CHAIRMAN
CEZY COLLINS, COMMISSIONER 

ABSENT: ARIEL DUARTE, COMMISSIONER

OTHERS PRESENT ROBERT M. ALMANZÁN,
HUMAN RESOURCES DIRECTOR

ESTELA SALGADO, RECORDING SECRETARY

The El Paso County Civil Service Commission met in Commissioners Court Chambers, Room 303 and was called to order at 2:12 p.m. by Chairman, L. Carlos Sandoval.

MOTION #1

ITEM #1 **APPROVED.**

Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of October 7, 2003. (Robert M. Almanzán, Human Resources Director)

ACTION: It was moved by Carlos Sandoval, and seconded by Cezy Collins to approve the Civil Service Commission minutes of regularly scheduled meeting of October 7, 2003 as submitted by Robert M. Almanzán, Human Resources Director.

VOTE: YES – Collins, Sandoval

MOTION CARRIED.

MOTION #3
ITEM #2 TABLED.

Discuss and take appropriate action in reference to Rule 2.34 (3). (Janet McRae, Senior Clerk I, Justice Peace #7)

ACTION: It was moved by Carlos Sandoval, and seconded by Cezy Collins to table the item pertaining to Rule 2.34 (3) as requested by Ms. Janet McRae, Senior Clerk I, Justice Peace #7, for the following month. (The item will be heard on December 2, 2003)

VOTE: YES – Collins, Sandoval

MOTION CARRIED.

GRIEVANCES

EXECUTIVE SESSION: On this day Chairman L. Carlos Sandoval announced that the Civil Service Commission would remain in executive session to discuss the following item pursuant to Texas Government Code 551.001 & 551.074 at 2:15 p.m.

The Civil Service Commission began to deliberate at 3:00 p.m.

MEETING RECONVENED

On this day, the Civil Service Commission reconvened into regular open session following Executive Session at 3:12 p.m.

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**MOTION #4
ITEM #3 **TABLED.****

- (a) Discuss a grievance filed/dated September 9, 2003 regarding Jose Munoz, Custodian I, Facilities Management Department pertaining to Rule 1.60, 1.91, & 2.13. (Ted Traffansted - Daniel Ordonez, Sr. Trial Attorney) (Tabled from 10/07/03)

ACTION: It was moved by Cezy Collins and seconded by Carlos Sandoval to table the grievance filed/dated September 9, 2003 regarding Jose Munoz, Custodian I, Facilities Management Department, pertaining to Rule 1.60, 1.91, & 2.13 until the next regularly scheduled meeting. (The meeting will be heard on December 2, 2003 at 2:00 p.m.)

VOTE: YES – Collins, Sandoval

MOTION CARRIED.

**MOTION #5
ITEM #3 **TABLED.****

- (b) Discuss a grievance filed/dated September 9, 2003 regarding Jose Munoz, Custodian I, Facilities Management, pertaining to Discrimination/Age – Retaliation. (Ted Traffansted, Facilities Manager – Daniel Ordonez, Sr. Trial Attorney) (Tabled from 10/07/03)

ACTION: It was moved by Cezy Collins and seconded by Carlos Sandoval to table the grievance filed/dated September 9, 2003 regarding Jose Munoz, Custodian I, Facilities Management, pertaining to Discrimination/Age – Retaliation until the next regularly scheduled meeting. (The meeting will be heard on December 2, 2003 at 2:00 p.m.)

VOTE: YES – Collins, Sandoval

MOTION CARRIED.

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MOTION #2
ITEM #3 DENIED.

- (c) Discuss a grievance filed/dated October 3, 2003 regarding Rosaura Cobos, Clerk II, County Clerk's office, pertaining to Rules 2.64, 2.66, 2.67, 2.68, and 2.74 (b). (Waldo Alarcon, County Clerk – Maria Salas-Mendoza, Sr. Trial Attorney)

ACTION: It was moved by Cezy Collins and seconded by Carlos Sandoval to deny the grievance filed/dated October 3, 2003 regarding Rosaura Cobos, Clerk II, County Clerk's office, pertaining to Rules 2.64, 2.66, 2.67, 2.68 and 2.74 (b).

VOTE: YES – Collins, Sandoval

MOTION CARRIED.

MEETING ADJOURNED

By motion of Cezy Collins, and seconded by Carlos Sandoval, the meeting was adjourned at 3:15 p.m.

VOTE: YES – Collins, Sandoval

MOTION CARRIED.



L. CARLOS SANDOVAL, CHAIRMAN



ESTELA SALGADO, RECORDING SECRETARY

cc: Dolores Briones, County Judge