

MINUTES OF JANUARY 6, 2004

**COMMISSIONERS PRESENT: CEZY COLLINS, ACTING CHAIRPERSON
ARIEL DUARTE, COMMISSIONER**

ABSENT: L. CARLOS SANDOVAL, CHAIRMAN

**OTHERS PRESENT ROBERT M. ALMANZÁN,
HUMAN RESOURCES DIRECTOR**

ESTELA SALGADO, RECORDING SECRETARY

The El Paso County Civil Service Commission met in Commissioners Court Chambers and was called to order at 2:10 p.m. by Acting Chair, Cezy Collins.

MOTION #1

ITEM #1 APPROVED.

Discuss and take appropriate action on minutes of the Civil Service Commission re-scheduled meeting of December 11, 2003. (Robert M. Almanzán, Human Resources Director)

ACTION: It was moved by Commissioner Ariel Duarte, and seconded by Acting Chair, Cezy Collins, to approve the Civil Service Commission minutes of re-scheduled meeting of December 11, 2003 as submitted by Robert M. Almanzán, Human Resources Director.

VOTE: YES – Collins, Duarte

MOTION CARRIED.

GRIEVANCES

EXECUTIVE SESSION: On this day Acting Chair, Cezy Collins, announced that the Civil Service Commission would remain in Executive Session to discuss the following item pursuant to Texas Government Code 551.001 & 551.074 at 2.10 p.m. The Court would reconvene to take official action.

The Court recessed at 3:45 p.m.

MEETING RECONVENED

On this day, the Civil Service Commission reconvened into regular open session following executive session at 5.12 p.m.

**MOTION #2
ITEM #3 DENIED.**

- (a) Take appropriate action on a grievance filed/dated September 9, 2003, regarding Jose Munoz, Custodian I, Facilities Management Department, pertaining to Rule 1.60, 1.91, & 2.13. (Ted Traffansted, Facilities Manager – Daniel Ordonez, Sr. Trial Attorney) **(Tabled from 12/11/03)**

ACTION: It was moved by Commissioner Ariel Duarte and seconded by Acting Chair, Cezy Collins, to deny a grievance filed/dated September 9, 2003 regarding Jose Munoz, Custodian I, Facilities Management Department, pertaining to Rule 1.60, 1.91, & 2.13.

VOTE: YES – Collins, Duarte

MOTION CARRIED.

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**MOTION #3
ITEM #3 DENIED.**

- (b) Take appropriate action on a grievance filed/dated September 9, 2003, regarding Jose Munoz, Custodian I, Facilities Management Department, pertaining to Discrimination/Age – Retaliation. (Ted Traffansted, Facilities Manager – Daniel Ordonez, Sr. Trial Attorney) **(Tabled from 12/11/03)**

ACTION: It was moved by Commissioner Ariel Duarte and seconded by Acting Chair, Cezy Collins, to deny a grievance filed/dated September 9, 2003 regarding Jose Munoz, Custodian I, Facilities Management Department, pertaining to Discrimination/Age – Retaliation.

VOTE: YES – Collins, Duarte

MOTION CARRIED.

**MOTION #4
ITEM #3 DENIED.**

- (c) Take appropriate action on whether to grant motion to re-open Civil Service Commission decision of grievance of November 4, 2003 pertaining to Ms. Rosaura Cobos, Clerk II, County Clerk's office.

ACTION: It was moved by Commissioner Ariel Duarte and seconded by Acting Chair, Cezy Collins, to deny Ms. Rosaura Cobos' motion to re-open Civil Service Commission decision of grievance of November 4, 2003 pertaining to Ms. Rosaura Cobos, Clerk II, County Clerk's office.

VOTE: YES – Collins, Duarte

MOTION CARRIED.

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MOTION #5
ITEM #3 GRANT CONTINUANCE.

(d) Take appropriate action on a grievance filed /dated December 15, 2003 regarding Daniel Moreno, Investigator, Medical Examiner's office pertaining to his termination of employment with the Medical Examiner's office. (Corrine Stern, Medical Examiner – Kitty Schild, Sr. Trial Attorney)

ACTION: It was moved by Acting Chair, Cezy Collins, and seconded by Commissioner Ariel Duarte, to grant a continuance on the grievance filed/dated December 15, 2003 regarding Daniel Moreno, Investigator, Medical Examiner's office, pertaining to his termination of employment with the Medical Examiner's office as requested by his representative, Mr. Bill Arballo. The grievance will be heard on February 3, 2004 at 2:00 p.m.

VOTE: YES – Collins, Duarte

MOTION CARRIED.

MEETING ADJOURNED

On this day, there being no further business to discuss, the meeting was adjourned at 5:14 p.m.

VOTE: YES – Collins, Duarte

MOTION CARRIED.

CEZY COLLINS, ACTING CHAIRPERSON

ESTELA SALGADO, RECORDING SECRETARY

cc: Dolores Briones, County Judge