

MINUTES OF JUNE 1, 2004

COMMISSIONERS PRESENT: L. CARLOS SANDOVAL, CHAIRMAN
CEZY COLLINS, COMMISSIONER
ARIEL DUARTE, COMMISSIONER

OTHERS PRESENT: ROBERT M. ALMANZÁN,
HUMAN RESOURCES DIRECTOR

ESTELA SALGADO, RECORDING SECRETARY

The El Paso County Civil Service Commission met in Commissioners' Court Chambers and was called to order at 2:10 p.m. by Chairman, L. Carlos Sandoval.

MOTION #1

ITEM #1 **APPROVED.**

Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of April 6, 2004. (Robert M. Almanzán, Human Resources Director)

ACTION: It was moved by Commissioner Ariel Duarte, and seconded by Commissioner Cezy Collins, to approve the Civil Service Commission minutes of regularly scheduled meeting of April 6, 2004 as submitted by Robert M. Almanzán, Human Resources Director.

VOTE: YES – Collins, Duarte, Sandoval

MOTION CARRIED.

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MOTION #2
ITEM #2 **DELETED.**

Discuss and take appropriate action on whether to grant motion to re-open Civil Service Commission decision of grievance of April 6, 2004 pertaining to Ms. Rosaura Cobos, Clerk II. (Robert M. Almanzán, Human Resources Director)

ACTION: **It was moved by Commissioner Ariel Duarte, and seconded by Commissioner Cezy Collins, to accept letter dated 06/01/04 from Ms. Rosaura Cobos, Clerk II, County Clerk's office, requesting to delete item pertaining to grant motion to re-open Civil Service Commission decision of grievance dated 04/06/04.**

VOTE: YES – Collins, Duarte, Sandoval

MOTION CARRIED.

GRIEVANCES

MOTION #3
ITEM #7 **GRIEVANCE WITHDRAWN.**

Take appropriate action on a grievance filed/dated May 3, 2004, regarding Severo Estrada, Auto Mechanic II, Road & Bridge Department, pertaining to Rule 2.74 (d). (Robert Rivera, Public Works Director/R&B Adm. – Daniel Ordonez, Sr. Trial Attorney)

ACTION: **It was moved by Commissioner Ariel Duarte and seconded by Cezy Collins, to accept letter of withdrawal submitted by Severo Estrada, Auto Mechanic II, Road & Bridge Department, on grievance filed/dated May 3, 2004, pertaining to Rule 2.74 (d).**

VOTE: YES – Collins, Duarte, Duarte

MOTION CARRIED.

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MOTION #4
ITEM #8 **TABLED.**

Take appropriate action on a grievance filed/dated May 11, 2004 regarding John R. Ouevedo, Court Clerk, District Clerk's office, pertaining to Rule 2.74 (b), (c), (d), FMLA & Harassment Policy. (Absenteeism) (Gilbert Sanchez, District Clerk)

ACTION: **It was moved by Cezy Collins and seconded by Ariel Duarte to table grievance filed/dated May 11, 2004 regarding John R. Ouevedo, Court Clerk, District Clerk's office, pertaining to Rule 2.74 ((b), (c), (d), FMLA & Harassment Policy. (Absenteeism) The grievance will be heard July 6, 2004 at 2:00 p.m.**

VOTE: YES – Collins, Duarte, Sandoval

MOTION CARRIED.

MOTION #5
ITEM #9 **TABLED.**

Take appropriate action on a grievance filed/dated May 11, 2004 regarding John R. Ouevedo, Court Clerk, District Clerk's office, pertaining to Rule 2.74 (a), (b), & (d) – (Substandard Work) (Gilbert Sanchez, District Clerk).

ACTION: **It was moved by Cezy Collins and seconded by Ariel Duarte to table grievance filed/dated May 11, 2004 regarding John R. Ouevedo, Court Clerk, District Clerk's office, pertaining to Rule 2.74 (a), (b), & (d) – (Substandard Work). The grievance will be heard July 6, 2004 at 2:00 p.m.**

VOTE: YES – Collins, Duarte, Sandoval

MOTION CARRIED.

MOTION #6
ITEM #10 **TABLED.**

Take appropriate action on a grievance filed/dated May 11, 2004 regarding John R. Ouevedo, Court Clerk, District Clerk's office, pertaining to Rule 2.74 (b), (c), and (d) – Carelessness & Absenteeism.

ACTION: **It was moved by Cezy Collins and seconded by Ariel Duarte to table grievance filed/dated May 11, 2004 regarding John R. Ouevedo, Court Clerk, District Clerk's office, pertaining to Rule 2.74 (b), (c), and (d) – Carelessness & Absenteeism. The grievance will be heard July 6, 2004 at 2:00 p.m.**

VOTE: YES – Collins, Duarte, Sandoval

MOTION CARRIED.

MEETING ADJOURNED

On this day, there being no further business to discuss, the meeting was adjourned at 2:23 p.m.

VOTE: YES – Collins, Duarte, Sandoval

MOTION CARRIED.

L. CARLOS SANDOVAL, CHAIRMAN

ESTELA SALGADO, RECORDING SECRETARY

cc: Dolores Briones, County Judge