



**EL PASO COUNTY
CIVIL SERVICE COMMISSION
COMMISSION MEETING AGENDA**

REGULAR MEETING

DATE: AUGUST 3, 2004
TIME: 2:00 P.M.
PLACE: COMMISSIONERS' COURT CHAMBERS
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE
POSTED: FRIDAY, JULY 30, 2004

OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of July 6, 2004. (Robert M. Almanzán, Human Resources Director)

ACTION: _____

ITEM #2 Discuss and take appropriate action to approve a request for Maria Del Rosario Meza, Docket Coordinator II, County Court at Law Administration, to be a recipient for donated vacation leave. (Maria Del Rosario Meza)

ACTION:

GRIEVANCES

**EXECUTIVE SESION: PURSUANT TO TEXAS GOVERNMENT CODE 551.071
AND 551.074**

ITEM #3

Discuss a grievance filed/dated June 11, 2004 regarding John R. Quevedo, Court Clerk, District Clerk's office, pertaining **Rule 2.74 (b), Rule 2.74 (c), & Termination.** (Gilbert Sanchez, District Clerk – Maria Salas Mendoza, Sr. Trial Attorney) (Tabled from 07/06/04)

ITEM #4

Discuss a grievance filed/dated May 11, 2004 regarding John R. Quevedo, Court Clerk, District Clerk's office, pertaining to **Rule 2.74 (b), (c), (d), FMLA & Harassment Policy. (Absenteeism)** (Gilbert Sanchez, District Clerk – Maria Salas Mendoza, Sr. Trial Attorney) (Tabled from 07/06/04)

ITEM #5

Discuss a grievance filed/dated May 11, 2004 regarding John R. Quevedo, Court Clerk, District Clerk's office, pertaining to **Rule 2.74 (a), (b), & (d) - (Substandard Work).** (Gilbert Sanchez, District Clerk – Maria Salas Mendoza, Sr. Trial Attorney) (Tabled from 07/06/04)

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ITEM #6

Discuss a grievance filed/dated May 11, 2004 regarding John R. Quevedo, Court Clerk, District Clerk's office, pertaining to **Rule 2.74 (b), (c) and (d) - Carelessness & Absenteeism.** (Gilbert Sanchez, District Clerk – Maria Salas Mendoza, Sr. Trial Attorney) (Tabled from 07/06/04)

ITEM #7

Discuss a grievance filed/dated July 15, 2004 regarding Isaac S. Heredia, Auto Title Clerk II, County Tax Office, pertaining to **Rule 2.49, 2.13, & 1.91.** (Victor Flores, Tax Assessor Collector - Kitty Schild, Sr. Trial Attorney)

OPEN SESSION:

ITEM #8

Take appropriate action on a grievance filed/dated June 11, 2004 regarding John R. Quevedo, Court Clerk, District Clerk's office, pertaining **Rule 2.74 (b), Rule 2.74 (c), & Termination.** (Gilbert Sanchez, District Clerk – Maria Salas Mendoza, Sr. Trial Attorney)

ACTION: _____

ITEM #9

Take appropriate action on a grievance filed/dated May 11, 2004 regarding John R. Quevedo, Court Clerk, District Clerk's office, pertaining to **Rule 2.74 (b), (c), (d), FMLA & Harassment Policy. (Absenteeism)** (Gilbert Sanchez, District Clerk – Maria Salas Mendoza, Sr. Trial Attorney)

ACTION: _____

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ITEM #10

Take appropriate action on a grievance filed/dated May 11, 2004 regarding John R. Quevedo, Court Clerk, District Clerk's office, pertaining to **Rule 2.74 (a), (b), & (d) - (Substandard Work)** (Gilbert Sanchez, District Clerk – Maria Salas Mendoza, Sr. Trial Attorney)

ACTION: _____

ITEM #11

Take appropriate action on a grievance filed/dated May 11, 2004 regarding John R. Quevedo, Court Clerk, District Clerk's office, pertaining to **Rule 2.74 (b), (c) and (d) - Carelessness & Absenteeism.** (Gilbert Sanchez, District Clerk – Maria Salas Mendoza, Sr. Trial Attorney)

ACTION: _____

ITEM #12

Take appropriate action on a grievance filed/dated July 15, 2004 regarding Isaac S. Heredia, Auto Title Clerk II, County Tax Office, pertaining to **Rule 2.49, 2.13, & 1.91.** (Victor Flores, Tax Assessor Collector - Kitty Schild, Sr. Trial Attorney)

ACTION: _____
