

**MINUTES OF JUNE 7, 2005**

**COMMISSIONERS PRESENT:** L. CARLOS SANDOVAL, CHAIRMAN  
JOHNNY KILGORE, COMMISSIONER

**ABSENT:** RALPH ADAME, COMMISSIONER

**OTHERS PRESENT:** ROBERT M. ALMANZÁN,  
HUMAN RESOURCES DIRECTOR

**ESTELA SALGADO, RECORDING SECRETARY**

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The El Paso County Civil Service Commission met in Commissioners' Court Chambers and was called to order at 2:07 p.m. by Chairman, L. Carlos Sandoval.

**MOTION #1**

ITEM #1 **APPROVED.**

Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of May 3, 2005. (Robert M. Almanzán, Human Resources Director)

**ACTION:** It was moved by Chairman Sandoval, and seconded by Commissioner Johnny Kilgore, to approve the Civil Service Commission minutes of regularly scheduled meeting of May 3, 2005 as submitted by Robert M. Almanzán, Human Resources Director.

VOTE: YES – Sandoval, Kilgore

MOTION CARRIED.

**MOTION #2**  
ITEM #2     **POSTPONED.**

Discuss and take appropriate action on whether to grant motion to re-open Civil Service Commission decision of grievance of January 11, 2005, pertaining to Mr. Severo Estrada, Auto Mechanic II, Road & Bridge Department. (Robert M. Almanzán, Human Resources Department) **(Postponed form February 1, 2005)**

**ACTION:**     **It was moved by Commissioner Kilgore, and seconded by Chairman Sandoval, to postpone the item on whether to grant motion to re-open Civil Service Commission decision of grievance of January 11, 2005, pertaining to Mr. Severo Estrada, Auto Mechanic II, Road & Bridge Department, as requested by Mr. Bill Arballo, AFSCME representative. The item will be heard on July 12, 2005.**

VOTE: YES – Sandoval, Kilgore

MOTION CARRIED.

**MOTION #3**  
ITEM #3     **APPROVED.**

Discuss and take appropriate action to change the July 5<sup>th</sup> Civil Service meeting to July 12, 2005. (Robert M. Almanzán, Human Resources Department)

**ACTION:**     **It was moved by Chairman Sandoval, and seconded by Commissioner Kilgore, to change the July 5<sup>th</sup> Civil Service meeting to July 12, 2005.**

VOTE: YES – Sandoval, Kilgore

MOTION CARRIED.

**MOTION #4**  
ITEM #4      **APPROVED.**

Discuss and take appropriate action to approve the newly created job description of "Outreach Coordinator" for the County Attorney's office. (Rosemary Neill, Family & Community Svcs. Director)

**ACTION:**      **It was moved by Chairman Sandoval, and seconded by Commissioner Kilgore, to approve the newly created job description of "Outreach Coordinator" for the Family & Community Svc. as submitted by Rosemary Neill, Family & Community Svcs. Director.**

VOTE: YES – Sandoval, Kilgore

MOTION CARRIED.

**EXECUTIVE SESSION:**      **On this day it was announced that the Court would recess into executive session at 2:13 p.m. to discuss the following item pursuant to Texas Government Code 551.001 & 551.074.**

**MEETING RECONVENED**

**On this day, the Civil Service Commission reconvened into regular open session following executive session at 2:37 p.m.**

**MOTION #5**  
ITEM #5      **DENIED.**

Discuss a grievance filed/dated May 12, 2005 regarding Norman Sanchez, Heavy Equipment Operator III, Road & Bridge Department, pertaining to Suspension & Rule 2.74 (h). (Robert Rivera, Public Works/R&B Adm. - Maria Salas Mendoza, Sr. Trial Attorney)

**ACTION:**      **It was moved by Chairman Sandoval, and seconded by Commissioner Kilgore, to deny the grievance filed/dated May 12, 2005, regarding Norman Sanchez, Heavy Equipment Operator III, Road & Bridge Department, pertaining to Suspension & Rule 2.74 (h).**

VOTE: YES – Sandoval, Kilgore

MOTION CARRIED.

**MEETING ADJOURNED**

**On this day, there being no further business to discuss, the meeting was adjourned at 2:39 p.m.**

VOTE: YES – Sandoval, Kilgore

MOTION CARRIED.

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L. CARLOS SANDOVAL, CHAIRMAN

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ESTELA SALGADO, RECORDING SECRETARY

Cc: Dolores Briones, County Judge