

MINUTES OF AUGUST 2, 2005

COMMISSIONERS PRESENT: **RALPH ADAME, ACTING CHAIRMAN**
 JOHNNY KILGORE, COMMISSIONER

OTHERS PRESENT: **ROBERT M. ALMANZÁN,**
 HUMAN RESOURCES DIRECTOR
 ESTELA SALGADO, RECORDING SECRETARY

ABSENT: **L. CARLOS SANDOVAL, CHAIRMAN**

The El Paso County Civil Service Commission met in Commissioners' Court Chambers and was called to order at 2:37 p.m. by Acting Chairperson, Rafael Adame.

MOTION #1

ITEM #1 APPROVED.

Discuss and take appropriate action on minutes of the Civil Service Commission re-scheduled meeting of July 12, 2005. (Robert M. Almanzán, Human Resources Director)

ACTION: **It was moved by Commissioner Kilgore, and seconded Acting Chairman, Adame, to approve the Civil Service Commission minutes of re-scheduled meeting of July 12, 2005 as submitted by Robert M. Almanzán, Human Resources Director.**

VOTE: YES – Adame, Kilgore

MOTION CARRIED.

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**MOTION #2
ITEM #2 APPROVED TO WITHDRAW.**

Discuss and take appropriate action on whether to grant motion to re-open Civil Service Commission decision of grievance of January 11, 2005 pertaining to Mr. Severo Estrada, Auto Mechanic II, Road & Bridge Department. (Robert M. Almanzán, Human Resources Director)

ACTION: It was moved by Commissioner Kilgore, and seconded by Acting Chairman, Adame, to accept letter from Bill Arballo, AFSCME Representative, requesting to withdrawal decision of grievance of January 11, 2005, pertaining to his client, Mr. Severo Estrada, Auto Mechanic II, Road & Bridge Department.

VOTE: YES – Adame, Kilgore

MOTION CARRIED.

EXECUTIVE SESSION: On this day Acting Chairman, Adame, announced that the Civil Service Commission would recess into executive session to discuss the following item pursuant to Texas Government Code 551.001 & 551.074 at 2:40 p.m. The Court would reconvene to take official action.

MEETING RECONVENED

On this day, the Civil Service Commission reconvened into regular open session following executive session at 2:50 p.m.

**MOTION #3
ITEM #3 GRIEVANCE WITHDRAWN.**

Discuss a grievance filed/dated June 8, 2005 regarding Mary Lou Vasquez, Collections Analyst Clerk, County Attorney's office, pertaining to Suspension & Rule 2.74 (A-F). (Jose Rodriguez, County Attorney)

ACTION: It was moved by Commissioner Kilgore, and seconded by Acting Chairman, Adame, to accept withdrawal letter from Ms. Mary Lou Vasquez, Collections Analyst Clerk, County Attorney's office, on a grievance filed/dated June 8, 2005, pertaining to Suspension & Rule 2.74 (A-F).

VOTE: YES – Adame, Kilgore

MOTION CARRIED.

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**MOTION #4
ITEM #4 POSTPONED.**

Discuss a grievance filed/dated July 20, 2005 regarding Rafael Muro, Utility Worker II, Parks & Recreation Department, pertaining to Rules 1.88, 2.59, 1.87, 1.90, 1.91, 1.99, 1.95, & Discrimination. (Jose Rodriguez, County Attorney)

ACTION: It was moved by Commissioner Kilgore, and seconded by Acting Chairman, Adame, to postpone a grievance filed/dated July 20, 2005 regarding Rafael Muro, Utility Worker II, Parks & Recreation Department, pertaining to Rules 1.88, 2.59, 1.87, 1.90, 1.91, 1.99, 1.95, & Discrimination as requested by the Civil Service Commission. The grievance will be heard September 6, 2005.

VOTE: YES – Adame, Kilgore

MOTION CARRIED.

MEETING ADJOURNED

On this day, there being no further business to discuss, the meeting was adjourned at 3:00 p.m.

VOTE: YES – Kilgore, Adame

MOTION CARRIED.

RAFAEL ADAME, ACTING CHAIRMAN

ESTELA SALGADO, RECORDING SECRETARY