



COUNTY OF EL PASO
HUMAN RESOURCES DEPARTMENT

ROBERT M. ALMANZÁN
DIRECTOR

MEMORANDUM

Date: August 11, 2005

To: Department Heads & Elected Officials

From: Robert M. Almanzán, Human Resources Director

Re: CIVIL SERVICE COMMISSION MEETING

Please be informed that the El Paso County Civil Service Commission regularly scheduled meeting of September 6, 2005 has been changed from **2:00 p.m. to 10:00 a.m.**

If you have any questions pertaining to this matter please feel free to call me.

Thank you.

cc: Civil Service Commissioners



**EL PASO COUNTY
CIVIL SERVICE COMMISSION
COMMISSION MEETING AGENDA
REGULAR MEETING**

DATE: **SEPTEMBER 6, 2005**

TIME: **10:00 A.M.**

PLACE: **COMMISSIONERS' COURT CHAMBERS
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE**

POSTED: **THURSDAY, SEPTEMBER 1, 2005**

OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of August 2, 2005. (Robert M. Almanzán, Human Resources Director)

ACTION: _____

ITEM #2 Discuss, and take appropriate action to approve a request from Margarita C. Lozano, Interpreter I, Council of Judges to be a recipient for donated vacation leave. (Margarita Lozano)

ACTION: _____

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ITEM #3

Discuss and take appropriate action regarding **Rule 1.09 (b)** and reconsider motion #5 Item #3 of the Special Meeting of February 12, 2003 (Fernando Parra, Office Adm./Support Manager)

ACTION:

ITEM #4

Allow Mr. Bill Arballo, AFSCME, to give a presentation and input his concerns regarding the Civil Service Rules & Regulations. (Bill Arballo, AFSCME Local #59)

ACTION:

GRIEVANCES

EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE 551.071 AND 551.074

ITEM #5

Discuss a grievance filed/dated August 17, 2005 regarding Rafael Mendez, Court Clerk, District Clerk's office, pertaining to **Termination & Rule 2.74 (d)**. (Gilbert Sanchez, District Clerk – Daniel Ordoñez, Sr. Trial Attorney)

ITEM #6

Discuss a grievance filed/dated July 26, 2005 regarding Irma Isais, Custodian I, Facilities Management Department, **pertaining to Rules 2.74 (A), (B), (C) & (D)**. (Ted Traffansted, Facilities Manager – Maria Salas-Mendoza, Sr. Trial Attorney)

ITEM #7

Discuss a grievance filed/dated July 20, 2005 regarding Rafael Muro, Utility Worker II, Parks & Recreation Dept., pertaining to **Rules 1.88, 2.59, 1.87, 1.90, 1.91, 1.99, 1.95, & Discrimination**. (Rosemary Neill, Family & Community Svcs. Director-Kitty Schild, Sr. Trial Attorney) **(Postponed from August 2, 2005)**

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OPEN SESSION:

ITEM #8

Take appropriate action on a grievance filed/dated August 17, 2005 regarding Rafael Mendez, Court Clerk, District Clerk's office, pertaining to **Termination & Rule 2.74 (d)**. (Gilbert Sanchez, District Clerk – Daniel Ordoñez, Sr. Trial Attorney)

ACTION:

ITEM #9

Take appropriate action on a grievance filed/dated July 26, 2005 regarding Irma Isais, Custodian I, Facilities Management Department, **pertaining to Rules 2.74 (A), (B), (C) & (D)**. (Ted Traffansted, Facilities Manager – Maria Salas Mendoza, Sr. Trial Attorney)

ACTION:

ITEM #10

Take appropriate action on a grievance filed/dated July 20, 2005 regarding Rafael Muro, Utility Worker II, Parks & Recreation Dept., pertaining to **Rules 1.88, 2.59, 1.87, 1.90, 1.91, 1.99, 1.95, & Discrimination**. (Rosemary Neill, Family & Community Svcs. Director-Kitty Schild, Sr. Trial Attorney) **(Postponed from August 2, 2005)**

ACTION:

NOTICE TO THE PUBLIC

No cell phones, audible pagers, and/or beepers while Court is in session.