



**EL PASO COUNTY
CIVIL SERVICE COMMISSION
COMMISSION MEETING AGENDA
RESCHEDULED MEETING**

DATE: JULY 11, 2006
TIME: 3:00 P.M.
PLACE: JUDGE'S CONFERENCE ROOM #301
POSTED: THURSDAY, JULY 6, 2006

OPEN MEETING:

- ITEM #1 Introduction of new board member, Paula Mitchell, appointed by Commissioner Daniel Haggerty, Commissioner Precinct #4. (L. Carlos Sandoval, Chairman)
- Item #2 Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of June 6, 2006. (Robert M. Almanzán, Human Resources Director)

ACTION: _____

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ITEM #3 Discuss, and take appropriate action to approve a newly created job description of “**Juvenile Case Manager**”, for the Justice Peace #7 department. (Judge Bruce King, Precinct #7)

ACTION:

ITEM #4 Discuss, and take appropriate action to approve the policies and procedures for the Communications Department. (Victor Montes, Communications Director)

ACTION:

ITEM #5 Discuss, and take appropriate action to set up a time on the Civil Service Commission meetings. (Robert M. Almanzán, Human Resources Director)

ACTION:

ITEM #6 Discuss and take appropriate action on a report from County Attorney’s office pertaining to revisions on the El Paso County Civil Service Rules & Regulations Book. (Holly Lytle, Sr. Trial Attorney)

ACTION:

GRIEVANCES

EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE 551.071 AND 551.074

ITEM #7 Discuss a grievance filed/dated April 27, 2006 regarding Eugene L. Dean, Custodian I, pertaining to **Written Warning Report dated 03/30/06**. (Ted Traffansted, Facilities Manager, – Gabriella Holguin-Edwards, Sr. Trial Attorney) **(Tabled from 06/06/06)**

OPEN SESSION:

ITEM #8 Take appropriate action on a grievance filed/dated April 27, 2006 regarding Eugene L. Dean, Custodian I, pertaining to **Written Warning Report dated 03/30/06**. (Ted Traffansted, Facilities Manager, – Gabriella Holguin-Edwards, Sr. Trial Attorney) **(Tabled from 06/06/06)**

ACTION:
