



COUNTY OF EL PASO

CIVIL SERVICE COMMISSION
500 E. SAN ANTONIO, RM. 302
EL PASO, TEXAS 79901
(915) 546-2218
FAX (915) 546-8126

*Chairperson
Carol Garcia*

*Commissioners
Lee Urias
Kelly Dickson*

MINUTES OF APRIL 5, 2011

COMMISSIONERS PRESENT: CAROL GARCIA, CHAIR *UG*
KELLY DICKSON, COMMISSIONER
LEE URIAS, COMMISSIONER

OTHERS PRESENT: CHRISTINA SANCHEZ, COUNTY ATTORNEY'S OFFICE
SUKY GOMEZ, HUMAN RESOURCES
ELSIE WEST, HUMAN RESOURCES

ABSENT: BETSY C. KELLER, HUMAN RESOURCES

The El Paso County Civil Service Commission met in Commissioner's Court Room #303 and was called to order at 1:05 p.m. by Suky Gomez, Human Resources.

PUBLIC COMMENT

NONE

CONSENT AGENDA
MOTION #1 APPROVED.
ITEM #1

Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of February 1, 2011. (Betsy C. Keller, Human

Resources Director)

ACTION: It was moved by Kelly Dickson, Commissioner, and seconded by Lee Urias, Commissioner, to approve the minutes of the regularly scheduled meeting of February 1, 2011 of Civil Service meeting.

VOTE: YES – Dickson, Urias, Garcia NO - None

MOTION CARRIED.

MOTION #1 APPROVED.

ITEM #2

Discuss and take appropriate action on the requests from employee(s) listed in the back up to be recipients of donated vacation leave. (Betsy C. Keller, Human Resources Director)

ACTION: It was moved by Kelly Dickson, Commissioner, and seconded by Lee Urias, Commissioner, to approve the requests from employee(s) listed in the back up to be recipients of donated vacation leave.

VOTE: YES – Dickson, Urias, Garcia NO - None

MOTION CARRIED.

REGULAR AGENDA

MOTION #2 APPROVED.

ITEM #3

Discuss and take appropriate action on to approve the revised job description of **Compliance Officer for multiple - district courts**. (Elsie West, Personnel Manager)

ACTION: It was moved by Kelly Dickson, Commissioner, and seconded by Lee Urias, Commissioner, to approve the revised job description of Compliance Officer for multiple - district courts.

VOTE: YES – Dickson, Urias, Garcia

MOTION CARRIED.

GRIEVANCE

EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE §551.074

On this day, the Civil Service Commission went into executive session to discuss Item #4 at 1:09 p.m. pursuant to Texas Government Code § 551.074.

On this day, the Civil Service Commission went into closed session to deliberate on Item #7 at 1:37 p.m.

The Civil Service Commission would go into open session to take official action.

On this day, the Civil Service Commission discussed Item #9 in open session due to the fact that grievant was not present at the meeting.

MOTION #3 UPHOLD THE TERMINATION & DENY THE GRIEVANCE.

ITEM #7 Take appropriate action on a grievance filed/dated January 26, 2011 regarding Jose Salgado, Court Clerk, District Clerk's office, pertaining to **Termination & Rules 2.08-2.19, 7.09(d)**. (Jose Salgado, Court Clerk, - Norma Favela, District Clerk, - Ian R. Kaplan, Sr. Trial Attorney)

ACTION: It was moved by Kelly Dickson, Commissioner, and seconded by Lee Urias, Commissioner, to uphold the termination and deny the grievance filed/dated January 26, 2011 regarding Jose Salgado, Court Clerk, pertaining to **Termination & Rules 2.08-2.19, 7.09(d)**.

VOTE: YES – Dickson, Urias, Garcia

NO - None

MOTION CARRIED.

MOTION #4 UPHOLD THE TERMINATION & DENY THE GRIEVANCE.

ITEM #8 Take appropriate action on a grievance filed/dated February 7, 2011 regarding Gerardo Barriga, Office Specialist, Intermediate, District Clerk's office, pertaining to **Termination**. (Gerardo Barriga, Office Specialist, Intermediate, - Norma Favela, District Clerk, - Gabriella Edwards-Holguin, Trial Team Chief)

ACTION: It was moved by Lee Urias, Commissioner, and seconded by Kelly Dickson, Commissioner, to uphold the termination and deny the grievance filed/dated February 7, 2011 regarding Gerardo Barriga, Office Specialist, Intermediate pertaining to Termination.

VOTE: YES – Dickson, Urias, Garcia NO - None

MOTION CARRIED.

MOTION #5 UPHOLD THE TERMINATION & DENY THE GRIEVANCE.

ITEM #9 Take appropriate action on a grievance filed/dated February 8, 2011 regarding Eric Candelaria, Court Clerk, District Clerk's office, pertaining to **Termination & Rule 2.56.** (Eric Candelaria, Court Clerk, - Norma Favela, District Clerk, – Gabriella Edwards-Holguin, Trial Team Chief)

ACTION: It was moved by Kelly Dickson, Commissioner, and seconded by Lee Urias, Commissioner, to uphold the termination and deny the grievance filed/dated February 8, 2011 regarding Eric Candelaria, Court Clerk, pertaining to Termination & Rule 2.56.

VOTE: YES – Dickson, Urias, Garcia

MOTION CARRIED.

MEETING ADJOURNED

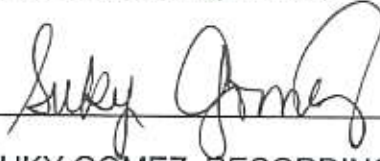
On this day, there being no further business to discuss, Carol Garcia, Chair, moved to adjourn the meeting at 2:21 p.m., Kelly Dickson, Commissioner, seconded the motion.

VOTE: YES – Dickson, Urias, Garcia NO - None

MOTION CARRIED.



CAROL GARCIA, CHAIR



SUKY GOMEZ, RECORDING SECRETARY