

COUNTY OF EL PASO



FILED FOR RECORD
CLERK'S OFFICE

CIVIL SERVICE COMMISSION

2013 MAY -2 A 11: 02

REGULAR MEETING AGENDA

1:00 P.M., TUESDAY, MAY 7, 2013

COMMISSIONER'S COURTROOM, ROOM 303

500 E. SAN ANTONIO

EL PASO, TEXAS 79901

Debra L. Williams
COUNTY CLERK
EL PASO COUNTY, TEXAS

Selena N. Solis, Chair

Grace D. Munoz, Commissioner

Carlos Gomez, Commissioner

OPEN MEETING

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

PUBLIC COMMENT

Speaker's choice: Five (5) minutes per person during this segment regarding any items or three (3) minutes per person on each item as it appears on the agenda. The same will apply to any interest group consisting of three or more representatives.

CONSENT AGENDA

1. APPROVE THE MINUTES OF THE REGULARLY SCHEDULED CIVIL SERVICE COMMISSION MEETING OF APRIL 2, 2013.
--Betsy C. Keller, Human Resources

REGULAR AGENDA

(POSTPONED 04/02/2013) DISCUSS AND TAKE APPROPRIATE ACTION REGARDING CHANGES TO EL PASO COUNTY CIVIL SERVICE COMMISSION RULES REGARDING SETTLEMENT NEGOTIATIONS, FILING REQUIREMENTS AND PROCEDURES TO INCLUDE THE ENTIRE SECTION ON DISCIPLINE/CORRECTIVE ACTION AND ANY OTHER SECTION PROPOSED TO BE MODIFIED.

--(Kevin McCary, County Attorney's & Human Resources)

FILED FOR RECORD
IN MY OFFICE

2013 MAY -2 A 11: 02

2. DISCUSS AND TAKE APPROPRIATE ACTION TO ACCEPT THE EL PASO COUNTY CLERK'S POLICIES AND PROCEDURE MANUAL. *Delia Briones*
-- (Delia Briones, County Clerk)
COUNTY CLERK
EL PASO COUNTY, TEXAS
3. DISCUSS AND DETERMINE WHETHER A GRIEVANCE FILED/DATED MARCH 18, 2013, BY BERTHA SANDRA RODRIGUEZ, OFFICE SPECIALIST, INTERMEDIATE, PERTAINING TO ANTI-HARASSMENT POLICY – RULE 5.08 IS WITHIN THE JURISDICTION OF THE EL PASO COUNTY CIVIL SERVICE COMMISSION. IF JURISDICTION IS FOUND, THE GRIEVANCE WILL BE HEARD ON THE NEXT REGULAR SCHEDULED CIVIL SERVICE MEETING.
-- (Bertha Sandra Rodriguez, County Clerk's Office) (Delia Briones, County Clerk – Kathleen Anderson, County Attorney's Office)

GRIEVANCE

EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE §551.074

4. **(POSTPONED 04/02/2013)** DISCUSS A GRIEVANCE FILED/DATED JANUARY 25, 2013 REGARDING LAURA I. MEZA PERTAINING TO TERMINATION & RULES 7.09 (A) (B) & (D).
-- (Laura I. Meza, Assistant Office Manager - Jonathon Bramble, AFSCME Representative) (Victor Flores, County Tax Assessor Collector – Kathleen Anderson, County Attorney's Office)

OPEN SESSION

5. **(POSTPONED 04/02/2013)** TAKE APPROPRIATE ACTION ON A GRIEVANCE FILED/DATED JANUARY 25, 2013 REGARDING LAURA I. MEZA PERTAINING TO TERMINATION & RULES 7.09 (A) (B) & (D).
-- (Laura I. Meza, Assistant Office Manager - Jonathon Bramble, AFSCME Representative) (Victor Flores, County Tax Assessor Collector – Kathleen Anderson, County Attorney's Office)
6. **ADJOURN**