

COUNTY OF EL PASO



CIVIL SERVICE COMMISSION

**REGULARLY SCHEDULED MINUTES
1:15 P.M., TUESDAY, FEBRUARY 4, 2014
COMMISSIONER'S COURTROOM, ROOM 301
500 E. SAN ANTONIO
EL PASO, TEXAS 79901**

**Chair
Carlos Gomez**

**Cindy Karam, Commissioner
Mike Avila, Commissioner**

OPEN MEETING

The meeting was called to order at 1:28 p.m. Commissioners present were Carlos Gomez, Cindy Karam and Mike Avila, staff present were Kevin McCary from the County Attorney's Office, Melissa Carrillo, and Reginal Powe from the Human Resources Department. A quorum was established.

PUBLIC COMMENT

Correction to Agenda changing Texas Government Code for Executive Session purpose from §551.071 to §551.074

CONSENT AGENDA

APPROVE – CIVIL SERVICE MINUTES OF JANUARY 7, 2014

FEBRUARY 4, 2014

MOTION #1 (ITEM #1)

Approve the minutes of the regularly scheduled Civil Service Commission meeting of January 7, 2014.

--Betsy C. Keller, Human Resources

On this day, on motion of Commissioner Karam and seconded by Commissioner Avila, it is the order of the Commission to approve the January 7, 2014 minutes of the Civil Service Commission.

VOTE: YES- Karam, Avila, Gomez

NO: None

REGULAR AGENDA

FEBRUARY 4, 2014

Notified the Civil Service Commission regarding the delay of publication changes due to additional modifications to Rule 2.00, 2.01, and 2.02 of the Civil Service Rules and Regulations book which were previously amended on November 1, 2013.

--Melissa Carrillo, Human Resources

Notified the Civil Service Commission regarding the conversion status of the Civil Service Rules and Regulations and County policies to an online format.

--Melissa Carrillo, Human Resources

EXECUTIVE SESSION:

**POSTPONED – GRIEVANCE FILED BY YOLANDA RODELA,
JUSTICE PEACE PRECINCT #6**

GRIEVANCE FILED BY NANCY MUNOZ, COUNTY CLERK'S OFFICE

**GRIEVANCE FILED BY LINDA MEDRANO,
JUSTICE OF THE PEACE PRECINCT #4**

FEBRUARY 4, 2014
#4)

MOTION #2 (ITEM

On this day, HR staff announced that the Civil Service Commission recessed into executive session at 1:35 p.m. pursuant to Texas Government Code §551.074. The court reconvened at 1:46 p.m. to take official action.

OPEN SESSION

Take appropriate action on a grievance/filed dated October 4, 2013, by Yolanda Rodela, Justice of the Peace Precinct #6, Juvenile Case Manager, pertaining to Suspension/Termination - Rules 7.09 (a) and (d).

-- (Yolanda Rodela, Juvenile Case Manager – Soraya Yanar Hanshew, Legal Representative) (Ruben Lujan, Justice of the Peace - Michael Wyatt, County Attorney's Office)

On this day, on motion of Commissioner Karam, seconded by Commissioner Gomez, it is the order of the Commission to CONTINUE the grievance/filed dated October 4, 2013, by Yolanda Rodela, Juvenile Case Manager, pertaining to Suspension/Termination and Rules 7.09 (a) and (d). as

-- (Yolanda Rodela, Justice of the Peace Precinct #6 -- Soraya Yanar Hanshew, Legal Representative) (Ruben Lujan, Justice of the Peace - Michael Wyatt, County Attorney's Office)

VOTE: YES- Karam, Avila, Gomez
NO: None

Take appropriate action on a grievance/filed dated November 15, 2013, by Nancy Munoz, County Clerk's Office, Office Specialist Intermediate, pertaining to Termination -- Rules 7.09 (a) & (b).

-- (Nancy Munoz, Office Specialist Intermediate) (Delia Briones, County Clerk)
(Postponed from December 3, 2013)

On this day, on motion of Commissioner Gomez, seconded by Commissioner Avila, it is the order of the Commission to CONTINUE the grievance filed/dated November 15, 2013, by Nancy Munoz, County Clerk's Office, pertaining to Termination -- Rules 7.09 (a) & (b).

-- (Nancy Munoz, Office Specialist Intermediate) (Delia Briones, County Clerk - Amy Monsivais, County Attorney's Office)

VOTE: YES- Karam, Avila, Gomez
NO: None

Take appropriate action on a grievance/filed dated December 3, 2013 by Linda Medrano, Justice of the Peace Precinct #4, Juvenile Case Manager, pertaining to Termination -- Rules 7.09 (a), (b), (c) and (d).

-- (Linda Medrano, Juvenile Case Manager) (Barbara Perez, Justice of the Peace -- Michael Wyatt, County Attorney's Office)

On this day, on motion of Commissioner Karam, seconded by Commissioner Avila, it is the order of the Commission to DISMISS the grievance/filed December 3, 2013 by Linda Medrano, Justice of the Peace Precinct #4, Juvenile Case Manager, pertaining to Termination -- Rules 7.09 (a), (b), (c) and (d).

VOTE: YES- Karam, Avila, Gomez
NO: None

FEBRUARY 4, 2014

MOTION #3 (ITEM #10)

MEETING ADJOURNED

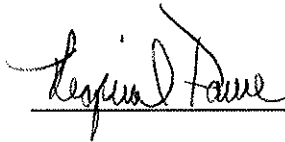
On this day, there being no further business to discuss, Commissioner Gomez moved to adjourn the meeting at 1:58 p.m. seconded by Commissioner Karam.

VOTE: YES- Karam, Avila, Gomez
NO- None

EXAMINED AND APPROVED THIS 4th DAY IN MARCH 2014



CARLOS GOMEZ, CHAIR



REGINAL POWE, RECORDING SECRETARY