

COUNTY OF EL PASO



CIVIL SERVICE COMMISSION
REGULAR MEETING AGENDA
1:15 P.M., TUESDAY, SEPTEMBER 2, 2014
COMMISSIONERS COURT ROOM #303
500 E. SAN ANTONIO
EL PASO, TEXAS 79901

FILED FOR RECORD
IN MY OFFICE

2014 AUG 29 P 1:45

Delia Briones
COUNTY CLERK
EL PASO COUNTY, TEXAS

Chair
Mike Avila

Commissioners
Mary Lou Camarena

OPEN MEETING

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

All matters listed on the Consent or Regular Agenda may be discussed in executive session at the option of the El Paso County Civil Service Commission and following oral announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

PUBLIC COMMENT

Speaker's choice: Five (5) minutes per person during this segment regarding any items or three (3) minutes per person on each item as it appears on the agenda. The same will apply to any interest group consisting of three or more representatives.

CONSENT AGENDA

1. Approve the minutes of the regularly scheduled Civil Service Commission meeting of August 5, 2014.
--Betsy C. Keller, Human Resources

REGULAR AGENDA

2. Discuss and take appropriate action regarding the meeting times of the Civil Service Commission regular meetings.
--Mike Avila, Commissioner
 3. Notify the Commission of a revised "Pay Upon Separation of Employment" policy that will be placed for adoption by the Court and delete Section 2.56 of the Current Civil Service Rules & Regulations. All corrections will be made to the new online version of policies and civil service rules.
--Melissa M. Carrillo, Human Resources
 4. Notify the Commission of a revised "Vacation Leave" policy that will be placed for adoption by the Court and delete Section 4.07 – 4.13 of the Current Civil Service Rules & Regulations. All corrections will be made to the new online version of policies and civil service rules.
-- Melissa M. Carrillo, Human Resources
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EXECUTIVE SESSION:

GRIEVANCE
PURSUANT TO TEXAS GOVERNMENT CODE
§551.071

5. Discuss a grievance/filed dated June 27, 2014, by Andres Lagunas, Team Leader, Juvenile Probation Department, pertaining to Termination.
-- (Andres Lagunas, Team Leader – Jim Jopling, Legal Representative) (Kathleen Anderson, Assistant County Attorney)
6. Discuss a grievance/filed dated July 01, 2014, by Reynaldo Chavez, Parks Manager, Public Works Department, pertaining to Suspension.
-- (Reynaldo Chavez, Parks Manager) (Amy Monsivais, Assistant County Attorney)
7. Discuss a grievance/filed dated July 02, 2014, by Alfonso Frias, Deputy Constable, Precinct 4, pertaining to Policy 5.08 Anti-harassment Policy.
-- (Alfonso Frias, Deputy Constable, Precinct 4) (Jim Jopling, Legal Representative)

OPEN SESSION

8. Take appropriate action on grievance/filed dated June 27, 2014, by Andres Lagunas, Team Leader, Juvenile Probation Department, pertaining to Termination.
-- (Andres Lagunas, Team Leader – Jim Jopling, Legal Representative) (Kathleen Anderson, Assistant County Attorney)

9. Take appropriate action on grievance/filed dated July 01, 2014, by Reynaldo Chavez, Parks Manager, Public Works Department, pertaining to Suspension.
-- (Reynaldo Chavez, Parks Manager) (Amy Monsivais, Assistant County Attorney)
10. Take appropriate action on grievance/filed dated July 02, 2014, by Alfonso Frias, Deputy Constable, Precinct 4, pertaining to Policy 5.08 Anti-harassment Policy.
-- (Alfonso Frias, Deputy Constable, Precinct 4) (Jim Jopling, Legal Representative)
(Ralph Girvin, Assistant County Attorney)
11. ADJOURN.