

COUNTY OF EL PASO



CIVIL SERVICE COMMISSION

**REGULARLY SCHEDULED MINUTES
1:00 P.M., TUESDAY, NOVEMBER 18, 2014
COMMISSIONER'S COURTROOM, ROOM 303
500 E. SAN ANTONIO
EL PASO, TEXAS 79901**

**Chair
Mike Avila**

**Commissioner
Mary Lou Camarena
Matthew Keats**

OPEN MEETING

The meeting was called to order at 1:03 p.m. Commissioners present were Mike Avila, Mary Lou Camarena and Matthew Keats. Staff present were Ian R. Kaplan from the County Attorney's Office, and Elsie West, Ludy Velo from the Human Resources Department. A quorum was established.

PUBLIC COMMENT

None

CONSENT AGENDA

APPROVE – CIVIL SERVICE MINUTES OF OCTOBER 7, 2014

NOVEMBER 18, 2014

MOTION #1 (ITEM #1)

Approve the minutes of the regularly scheduled Civil Service Commission meeting of October 07, 2014.

--Betsy C. Keller, Human Resources

On this day, on motion of Commissioner Camarena and seconded by Commissioner Keats, it is the order of the Commission to approve the October 7, 2014 minutes of the Civil Service Commission.

VOTE: YES- Avila, Camarena, Keats

NO: None

REGULAR AGENDA

MOTION #2 (ITEM #2)

Discuss and take appropriate action to approve policies regarding civil service coverage and exemptions and replace any previous versions of the policies.

--Betsy C. Keller, Human Resources

On this day, on motion of Commissioner Avila and seconded by Commissioner Keats, it is the order of the Commission to postpone the agenda item for the next Civil Service meeting of December 02, 2014.

VOTE: YES- Avila, Camarena, Keats

NO: None

OPEN SESSION

MOTION # 3 (ITEM #4)

Take appropriate action on grievance/filed dated July 01, 2014, by Reynaldo Chavez, Parks Manager, Public Works Department, pertaining to Suspension, Policy 7.09 d.

-- (Reynaldo Chavez, Parks Manager) (Amy Monsivais, Assistant County Attorney)

On this day, on motion of Commissioner Avila, seconded by Commissioner Keats, it is the order of the Commission to postpone grievance/filed dated July 01, 2014, by Reynaldo Chavez, Parks Manager, Public Works Department, pertaining to Suspension, Policy 7.09 d.

-- (Reynaldo Chavez, Parks Manager) (Amy Monsivais, Assistant County Attorney)

VOTE: YES- Avila, Camarena, Keats

NO: None

MOTION # 3 (ITEM #5)

Take appropriate action on grievance/filed dated July 02, 2014, by Alfonso Frias, Deputy Constable, Precinct 4, pertaining to Policy 5.08 Anti-harassment Policy.

-- (Alfonso Frias, Deputy Constable, Precinct 4) (Jim Jopling, Legal Representative) (Ralph Girvin, Assistant County Attorney)

On this day, on motion of Commissioner Avila, seconded by Commissioner Keats, it is the order of the Commission to postpone grievance/filed dated July 02, 2014, by Alfonso Frias, Deputy Constable, Precinct 4, pertaining to Policy 5.08 Anti-harassment Policy.

-- (Alfonso Frias, Deputy Constable, Precinct 4) (Jim Jopling, Legal Representative) (Ralph Girvin, Assistant County Attorney)

VOTE: YES- Avila, Camarena, Keats

NO: None

EXECUTIVE SESSION:

NOVEMBER 18, 2014

MOTION # 4 (ITEM #3)

On this day, HR staff announced that the Civil Service Commission recessed into executive session at 3:17 p.m. pursuant to Texas Government Code §551.071 The court reconvened at 3:36 p.m. to take official action.

OPEN SESSION

Take appropriate action on grievance/filed dated September 19, 2014, by Yvonne V. Moreno, Court Clerk, County Clerks, pertaining to Policy 7.09 a, b, c, d, e Insubordination/Attendance.
-- (Yvonne V. Moreno, Court Clerk) (Daniel Robledo, Legal Representative) (Christina Sanchez, Assistant County Attorney)

On this day, on motion of Commissioner Avila, seconded by Commissioner Camarena, it is the order of the Commission to uphold the termination on grievance/filed dated September 19, 2014, by Yvonne V. Moreno, Court Clerk, County Clerks, pertaining to Policy 7.09 a, b, c, d, e Insubordination/Attendance.

VOTE: YES- Camarena, Avila
NO: None

MEETING ADJOURNED

MOTION #5 (ITEM #9)

On this day, there being no further business to discuss, Commissioner Avila moved to adjourn the meeting at 3:36 p.m., seconded by Commissioner Camarena.

VOTE: YES- Camarena, Avila
NO- None

EXAMINED AND APPROVED THIS 18TH DAY IN NOVEMBER 2014



MIKE AVILA, CHAIR



LUDY VELO, RECORDING SECRETARY

