

COUNTY OF EL PASO



**CIVIL SERVICE COMMISSION
REGULAR SCHEDULED MINUTES
1:00 P.M., TUESDAY, AUGUST 04, 2015
COMMISSIONERS COURT ROOM #303
500 E. SAN ANTONIO
EL PASO, TEXAS 79901**

**Chair
Mike Avila**

**Commissioners
Mary Lou Camarena
Matthew Keats**

OPEN MEETING

The meeting was called to order at 1:00 p.m. Commissioners present were Mike Avila, Matthew Keats, and Mary Lou Camarena. Staff present were Ian R. Kaplan from the County Attorney's Office, and Elsie West, Verenice Acosta and Maria Gonzalez from the Human Resources Department. A quorum was established.

PUBLIC COMMENT

None

CONSENT AGENDA

APPROVE – CIVIL SERVICE MINUTES OF JUNE 02, 2015

AUGUST 04, 2015

MOTION #1 (ITEM #1)

Approve the minutes of the regularly scheduled Civil Service Commission meeting of June 02, 2015.

--Melissa M. Carrillo, Human Resources

On this day, on motion of Commissioner Keats and seconded by Commissioner Camarena, it is the order of the Commission to approve the June 02, 2015 minutes of the Civil Service Commission.

VOTE: YES- Avila, Camarena, and Keats

NO: None

AUGUST 4, 2015

MOTION #2 (ITEM #2)

EXECUTIVE SESSION:

On this day, HR staff announced that the Civil Service Commission recessed into executive session at 1:10 p.m. pursuant to Texas Government Code §551.074. The court reconvened at 1:20 p.m. to take official action.

OPEN SESSION

MOTION #3 (ITEM #2)

Discuss and take appropriate action pertaining to back pay, benefits and dates of service for Deputy Constable Osbaldo Juarez.

-- (Osbaldo Juarez, Deputy Constable, and Constable Precinct #6) (Christina Sanchez, Assistant County Attorney)

On this day, on motion of Commissioner Avila , seconded by Commissioner Keats, it is the order of the Commission to make recommendation to clarify June 02, 2015 meeting to include in the overturn decision that Officer Juarez receive back pay, benefits and dates of service.

VOTE: YES- Avila, Camarena, and Keats

NO: None

REGULAR AGENDA

AUGUST 4, 2015

MOTION #4 (ITEM #3)

Discuss and take appropriate action to approve the conversion of our Civil Service Rules & Regulations to an online format, including aesthetic changes in various policies.

--Melissa M. Carrillo, Human Resources

On this day, on motion of Commissioner Keats and seconded by Commissioner Avila, it is the order of the Commission to approve the conversion of our Civil Service Rules & Regulations to an online format, including aesthetic changes in various policies.

VOTE: YES- Avila, Camarena, and Keats

NO: None

MEETING ADJOURNED

MOTION #5 (ITEM #4)

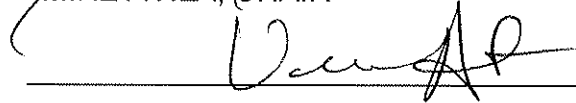
On this day, there being no further business to discuss, Commissioner Avila moved to adjourn the meeting at 1:29 p.m., seconded by Commissioner Camarena.

VOTE: YES- Avila, Camarena and Keats
NO- None

EXAMINED AND APPROVED THIS 1st DAY IN SEPTEMBER 2015



MIKE AVILA, CHAIR



Verence Acosta, RECORDING SECRETARY