

COUNTY OF EL PASO



**CIVIL SERVICE COMMISSION
REGULAR SCHEDULED MINUTES
1:00 P.M., TUESDAY, SEPTEMBER 01, 2015
COMMISSIONERS COURT ROOM #303
500 E. SAN ANTONIO
EL PASO, TEXAS 79901**

**Chair
Mike Avila**

**Commissioners
Mary Lou Camarena
Matthew Keats**

OPEN MEETING

The meeting was called to order at 1:00 p.m. Commissioners present were Mike Avila, Matthew Keats, and Mary Lou Camarena. Staff present were Michael Wyatt from the County Attorney's Office, and Elsie West and Verence Acosta from the Human Resources Department. A quorum was established.

PUBLIC COMMENT

None

CONSENT AGENDA

APPROVE – CIVIL SERVICE MINUTES OF AUGUST 04, 2015

SEPTEMBER 1, 2015

MOTION #1 (ITEM #1)

Approve the minutes of the regularly scheduled Civil Service Commission meeting of August 04, 2015.

--Melissa M. Carrillo, Human Resources

On this day, on motion of Commissioner Keats and seconded by Commissioner Camarena, it is the order of the Commission to approve the August 04, 2015 minutes of the Civil Service Commission.

VOTE: YES- Avila, Camarena, and Keats

NO: None

REGULAR AGENDA

SEPTEMBER 1, 2015

Notify the Civil Service Commission regarding the Uniform Policy from the El Paso County Elections Department Policies and Procedures Manual.

-- Lisa Wise, Elections Administrator

On this day, the Civil Service Commission was notified of the Uniform Policy from the El Paso County Elections Department Policies and Procedures Manual and no action needed to be taken.

MEETING ADJOURNED

MOTION #2 (ITEM #3)

On this day, there being no further business to discuss, Commissioner Keats moved to adjourn the meeting at 1:08 p.m., seconded by Commissioner Camarena.

VOTE: YES- Avila, Camarena and Keats
NO- None

EXAMINED AND APPROVED THIS 6th DAY IN OCTOBER 2015



MIKE AVILA, CHAIR



VERENICE ACOSTA, RECORDING SECRETARY