

COUNTY OF EL PASO



**CIVIL SERVICE COMMISSION
SPECIAL MEETING MINUTES
1:00 P.M., WEDNESDAY, JANUARY 20, 2016
COMMISSIONERS COURT ROOM #303
500 E. SAN ANTONIO
EL PASO, TEXAS 79901**

**Chair
Mike Avila**

**Commissioners
Mary Lou Camarena
Matthew Keats**

OPEN MEETING

The meeting was called to order at 1:05 p.m. Commissioners present were Mike Avila and Matthew Keats. Staff present were Michael Wyatt from the County Attorney's Office, and Natalia Chaparro, Valeria Fernandez, Raul Barraza and Verenice Acosta from the Human Resources Department. A quorum was established.

PUBLIC COMMENT

None

CONSENT AGENDA

APPROVE – CIVIL SERVICE MINUTES OF DECEMBER 01, 2015

JANUARY 20, 2016

MOTION #1 (ITEM #1)

Approve the minutes of the regularly scheduled Civil Service Commission meeting of December 1, 2015.

--Melissa M. Carrillo, Human Resources

On this day, on motion of Commissioner Keats and seconded by Commissioner Avila, it is the order of the Commission to approve the December 1, 2015 minutes of the Civil Service Commission.

VOTE: YES- Avila and Keats

NO: None

REGULAR AGENDA

JANUARY 20, 2016

ITEM #2

Select a nominee to recommend to Commissioners Court for appointment to the El Paso County Ethics Commission for the term February 1, 2016 through January 31, 2018.

--Natalia Chaparro, Human Resources

EXECUTIVE SESSION:

JANUARY 20, 2016

MOTION #2 (ITEM #2)

On this day, HR staff announced that the Civil Service Commission recessed into executive session at 1:10 p.m. pursuant to Texas Government Code §551.074 and §551.0745. The court reconvened at 1:30 p.m. to take official action.

OPEN SESSION

MOTION #3 (ITEM #2)

On this day, on motion of Commissioner Keats and seconded by Commissioner Avila, it is the order of the Commission to approve the recommendation of the appointment of Sandra Green to the El Paso County Ethics Commission for the term February 1, 2016 through January 31, 2018.

VOTE: YES- Avila and Keats

NO: None

MEETING ADJOURNED

MOTION #4 (ITEM #3)

On this day, there being no further business to discuss, Commissioner Keats moved to adjourn the meeting at 1:33 p.m., seconded by Commissioner Avila.

VOTE: YES- Avila and Keats

NO- None

EXAMINED AND APPROVED THIS 2ND DAY IN FEBRUARY 2016



MIKE AVILA, CHAIR



RAUL BARRAZA, RECORDING SECRETARY