

COUNTY OF EL PASO



CIVIL SERVICE COMMISSION
REGULAR MEETING AGENDA
2:15 P.M., TUESDAY, AUGUST 7, 2018
COUNCIL OF JUDGES CONFERENCE ROOM #LL106
500 E. SAN ANTONIO
EL PASO, TEXAS 79901

FILED FOR RECORD
IN MY OFFICE
2018 AUG -3 PM 12:57
CLERK
EL PASO COUNTY TEXAS

Chair
Matthew Keats

Commissioners
Raul Campos
Sharon Voelz

OPEN MEETING

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

All matters listed on the Consent or Regular Agenda may be discussed in executive session at the option of the El Paso County Civil Service Commission and following oral announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

PUBLIC COMMENT

Speaker's choice: Five (5) minutes per person during this segment regarding any items or three (3) minutes per person on each item as it appears on the agenda. The same will apply to any interest group consisting of three or more representatives.

CONSENT AGENDA

1. Approve the minutes of the Civil Service Commission Meeting of May 1, 2018.
--Melissa M. Carrillo, Human Resources Department

REGULAR AGENDA

2. Notify the Civil Service Commission regarding the Staff Ethics and Standards of Conduct Policies from the Criminal Justice Coordination Department.
-- Joel Bishop, Criminal Justice Coordination Department
3. Notify the Civil Service Commission regarding the Dress Code Policies from the Criminal Justice Coordination Department.
-- Joel Bishop, Criminal Justice Coordination Department
4. Notify the Civil Service Commission regarding the Leave Policies from the Criminal Justice Coordination Department.
-- Joel Bishop, Criminal Justice Coordination Department
5. Notify the Civil Service Commission regarding the revised Vacation Leave Policy from the El Paso County Human Resources Department.
-- Melissa M. Carrillo, Human Resources Department
6. Notify the Civil Service Commission regarding the revised Sick Leave Policy from the El Paso County Human Resources Department.
-- Melissa M. Carrillo, Human Resources Department
7. Notify the Civil Service Commission regarding the revised Holiday Leave Policy from the El Paso County Human Resources Department.
-- Melissa M. Carrillo, Human Resources Department
8. Notify the Civil Service Commission regarding the revised Funeral Leave Policy from the El Paso County Human Resources Department.
-- Melissa M. Carrillo, Human Resources Department
9. Notify the Civil Service Commission regarding the revised Reemployment Policy from the El Paso County Human Resources Department.
-- Melissa M. Carrillo, Human Resources Department
10. Notify the Civil Service Commission regarding the revised Professional Development Policy from the El Paso County Human Resources Department.
-- Melissa M. Carrillo, Human Resources Department
11. Notify the Civil Service Commission regarding the revised Travel Policy and Procedures from the El Paso County Human Resources Department.
-- Melissa M. Carrillo, Human Resources Department

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EXECUTIVE SESSION

GRIEVANCE
PURSUANT TO TEXAS GOVERNMENT CODE
§551.074

12. Discuss a Grievance filed/dated June 7, 2018 by Amy Flores, Court Clerk, District Clerk's Office, pertaining to Termination.
-- (Amy Flores, Court Clerk, District Clerk's Office)
(Kevin McCary, Assistant County Attorney)

OPEN SESSION

13. Take appropriate action on grievance filed/dated June 7, 2018 by Amy Flores, Court Clerk, District Clerk's Office, pertaining to Termination.
-- (Amy Flores, Court Clerk, District Clerk's Office)
(Kevin McCary, Assistant County Attorney)

EXECUTIVE SESSION

GRIEVANCE
PURSUANT TO TEXAS GOVERNMENT CODE
§551.074

14. Discuss a Grievance filed/dated June 15, 2018 by Nancy Perez, Juvenile Case Manager, Justice of the Peace Precinct #6 Place 1, pertaining to retaliation/demotion.
-- (Nancy Perez, Juvenile Case Manager, Justice of the Peace Precinct #6 Place 1)
(Jed Untereker, Assistant County Attorney)

OPEN SESSION

15. Take appropriate action on grievance filed/dated June 15, 2018 by Nancy Perez, Juvenile Case Manager, Justice of the Peace Precinct #6 Place 1, pertaining to retaliation/demotion.
-- (Nancy Perez, Juvenile Case Manager, Justice of the Peace Precinct #6 Place 1)
(Jed Untereker, Assistant County Attorney)

16. ADJOURN

Kevin McCary
COUNTY CLERK
EL PASO COUNTY, TEXAS

2018 AUG -3 PM 12:58

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