

COUNTY OF EL PASO



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Debra Brown
COUNTY CLERK
EL PASO COUNTY, TEXAS

**CIVIL SERVICE COMMISSION
REGULAR MEETING AGENDA
1:00 P.M., TUESDAY, FEBRUARY 11, 2020
COMMISSIONERS COURT ROOM #303
500 E. SAN ANTONIO
EL PASO, TEXAS 79901**

**Chair
Matthew Keats**

**Commissioners
Raul Campos
Sharon Voelz**

OPEN MEETING

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

All matters listed on the Consent or Regular Agenda may be discussed in executive session at the option of the El Paso County Civil Service Commission and following oral announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

PUBLIC COMMENT

CONSENT AGENDA

1. Approve the minutes of the Civil Service Commission Regular Meeting of November 19, 2019.
--Melissa M. Carrillo, Human Resources Department

REGULAR AGENDA

2. Discuss and take appropriate action to approve the Civil Service Commission 2019 Annual Report.
-- Melissa M. Carrillo, Human Resources Department
 3. Discuss and take appropriate action to approve the revised Civil Service Coverage and Exclusions Policy.
--Melissa M. Carrillo, Human Resources Department
 4. Discuss and take appropriate action to approve the revised Foreward Policy.
--Melissa M. Carrillo, Human Resources Department
 5. Discuss and take appropriate action to approve the revised Anti-Harassment Policy.
--Melissa M. Carrillo, Human Resources Department
 6. Notify the Civil Service Commission of the acceptance of the 1st Agreed Motion for Continuance in the grievance filed by Yolanda Juarez on January 6, 2020.
--Melissa M. Carrillo, Human Resources Department
 7. Notify the Civil Service Commission of the acceptance of the 1st Agreed Motion for Continuance in the grievance filed by Mayra De La Canal on January 8, 2020.
-- Melissa M. Carrillo, Human Resources Department
 8. Discuss and take appropriate action to accept the Motion to Dismiss the grievance filed by Yolanda Rodela on August 29, 2019.
-- Melissa M. Carrillo, Human Resources Department
 9. Discuss and take appropriate action to determine Jurisdiction on Grievance filed/dated January 9, 2020 by Araceli Sanchez, Administrative Specialist, Senior, Justice of the Peace, Precinct #4, pertaining to Termination.
-- (Araceli Sanchez, Administrative Specialist, Senior, Justice of the Peace, Pct. #4)
(Ian Kaplan, Assistant County Attorney)
10. ADJOURN