

Due to the El Paso County Declaration of Local Disaster for the Public Health Emergency regarding COVID-19 Virus and Commissioners Court order on March 16, 2020, County Board meetings are required to be cancelled or conducted through electronic conferencing. This meeting will only be accessible through the YouTube channel called "El Paso County, Texas Public Meetings." If you are wanting to provide a public comment, you are required to leave a message with your phone number prior to the meeting by dialing 888-835-7276 or 888-8 EL PASO. You will be contacted when it is time to address the Civil Service Commission.

EL PASO COUNTY



**CIVIL SERVICE COMMISSION
SPECIAL MEETING MINUTES**

1:00 P.M., TUESDAY, APRIL 7, 2020

YouTube Channel: El Paso County, Texas Public Meetings

<https://www.youtube.com/channel/UC-2RxYOS6Y6VkdIp5eM0OLA>

Chair
Matthew Keats

Commissioners
Raul Campos
Sharon Voelz

OPEN MEETING

NOTICE TO THE PUBLIC

The meeting was called to order at 1:03 p.m. Commissioners present were Matthew Keats, Raul Campos and Sharon Voelz. Staff present were Ryan Kerr, Evette Ugues and other members from the County Attorney's Office; Reginal Powe, Michelle Cochrane, Valeria Fernandez, and Maria D. Gonzalez and other staff from the Human Resources Department. A quorum was established.

PUBLIC COMMENT

None

CONSENT AGENDA

APRIL 7, 2020

MOTION 1 (ITEM #1)

Approve the minutes of the Civil Service Commission Regular Meeting of February 11, 2020.

--Melissa M. Carrillo, Human Resources Department

On this day, on motion of Commissioner Campos and seconded by Commissioner Voelz, it is the order of the Commission to approve the February 11, 2020 Regular Meeting Minutes of the Civil Service Commission.

VOTE: YES- Campos, Voelz and Keats
NO: None

REGULAR AGENDA

APRIL 7, 2020

(ITEM #2)

Discuss and take appropriate action to determine Jurisdiction on Grievance filed/dated January 9, 2020 by Araceli Sanchez, Administrative Specialist, Senior, Justice of the Peace, Precinct #4, pertaining to Termination.

-- (Araceli Sanchez, Administrative Specialist, Senior, Justice of the Peace, Pct. #4)
(Ian Kaplan, Assistant County Attorney)

CLOSED SESSION

APRIL 7, 2020

(ITEM #2)

Discuss and take appropriate action to determine Jurisdiction on Grievance filed/dated January 9, 2020 by Araceli Sanchez, Administrative Specialist, Senior, Justice of the Peace, Precinct #4, pertaining to Termination.

-- (Araceli Sanchez, Administrative Specialist, Senior, Justice of the Peace, Pct. #4)
(Ian Kaplan, Assistant County Attorney)

On this day, the Commission went into Closed Session at 1:13 p.m. pursuant to Texas Government Code §551.071 and exits Closed Session at 1:29 p.m.

OPEN SESSION

APRIL 7, 2020

MOTION 2 (ITEM #2)

Discuss and take appropriate action to determine Jurisdiction on Grievance filed/dated January 9, 2020 by Araceli Sanchez, Administrative Specialist, Senior, Justice of the Peace, Precinct #4, pertaining to Termination.

-- (Araceli Sanchez, Administrative Specialist, Senior, Justice of the Peace, Pct. #4)
(Ian Kaplan, Assistant County Attorney)

On this day, the Commission reconvened in open session at 1:29 p.m. to take official action.

On this day, on motion of Chair Keats and seconded by Commissioner Voelz, it is the order of the Commission that they do not have Jurisdiction on the Grievance filed/dated January 9, 2020 by Araceli Sanchez, Administrative Specialist, Senior, Justice of the Peace, Precinct #4.

VOTE: YES- Campos, Voelz and Keats
NO: None

APRIL 7, 2020

(ITEM #3)

Discuss and take appropriate action to determine Jurisdiction on Grievance filed/dated January 8, 2020 by Mayra De La Canal, Global Marketing & Development Coordinator, Economic Development Department, pertaining to Resignation in Lieu of Termination.

-- (Mayra De La Canal, Global Marketing & Development Coordinator, Economic Development Department)
(Michael Gomez, Assistant County Attorney)

On this day, Civil Service Commission Chairman Matthew Keats announced that he will be recusing himself from the Jurisdictional Hearing for Item #3. No action was needed.

Grievant Mayra De La Canal announced she is requesting that Item #3 be heard in Executive Session. County Attorney Michael Gomez was not opposed to it.

EXECUTIVE SESSION

APRIL 7, 2020

(ITEM #3)

Discuss and take appropriate action to determine Jurisdiction on Grievance filed/dated January 8, 2020 by Mayra De La Canal, Global Marketing & Development Coordinator, Economic Development Department, pertaining to Resignation in Lieu of Termination.

-- (Mayra De La Canal, Global Marketing & Development Coordinator, Economic Development Department)
(Michael Gomez, Assistant County Attorney)

On this day, Civil Service Commission Secretary Maria D. Gonzalez announced the Civil Service Commission moved into executive session at 1:41 p.m. pursuant to Texas Government Code §551.074.

On this day, the Commission reconvened in open session at 2:06 p.m.

OPEN SESSION

APRIL 7, 2020

(ITEM #3)

Discuss and take appropriate action to determine Jurisdiction on Grievance filed/dated January 8, 2020 by Mayra De La Canal, Global Marketing & Development Coordinator, Economic Development Department, pertaining to Resignation in Lieu of Termination.
-- (Mayra De La Canal, Global Marketing & Development Coordinator, Economic Development Department)
(Michael Gomez, Assistant County Attorney)

CLOSED SESSION

APRIL 7, 2020

(ITEM #3)

Discuss and take appropriate action to determine Jurisdiction on Grievance filed/dated January 8, 2020 by Mayra De La Canal, Global Marketing & Development Coordinator, Economic Development Department, pertaining to Resignation in Lieu of Termination.
-- (Mayra De La Canal, Global Marketing & Development Coordinator, Economic Development Department)
(Michael Gomez, Assistant County Attorney)

On this day, the Commission went into Closed Session at 2:07 p.m. pursuant to Texas Government Code §551.071 and exits Closed Session at 2:16 p.m.

OPEN SESSION

APRIL 7, 2020

MOTION 3 (ITEM #3)

Discuss and take appropriate action to determine Jurisdiction on Grievance filed/dated January 8, 2020 by Mayra De La Canal, Global Marketing & Development Coordinator, Economic Development Department, pertaining to Resignation in Lieu of Termination.
-- (Mayra De La Canal, Global Marketing & Development Coordinator, Economic Development Department)
(Michael Gomez, Assistant County Attorney)

On this day, the Commission reconvened in open session at 2:16 p.m. to take official action.

On this day, on motion of Commissioner Voelz and seconded by Commissioner Campos, it is the order of the Commission that they do not have Jurisdiction on the Grievance filed/dated January 8, 2020 by Mayra De La Canal, Global Marketing & Development Coordinator, Economic Development Department.

VOTE: YES- Campos, and Voelz

NO: None

ADJOURN

MOTION 4 (ITEM #4)

On this day, there being no further business to discuss, on motion of Commissioner Campos and seconded by Commissioner Voelz the meeting adjourned at 3:07 p.m.

VOTE: YES- Campos, and Voelz

NO: None

EXAMINED AND APPROVED THIS 5TH DAY IN MAY 2020



MATTHEW KEATS, CHAIR



MARIA D. GONZALEZ, RECORDING SECRETARY