

Due to the El Paso County Declaration of Local Disaster for the Public Health Emergency regarding COVID-19 Virus and Commissioners Court order on March 16, 2020, County Board meetings are required to be cancelled or conducted through electronic conferencing. This meeting will only be accessible through the YouTube channel called "El Paso County, Texas Public Meetings." If you are wanting to provide a public comment, you are required to leave a message with your phone number prior to the meeting by dialing 888-835-7276 or 888-8 EL PASO. You will be contacted when it is time to address the Civil Service Commission.

EL PASO COUNTY



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**CIVIL SERVICE COMMISSION
REGULAR MEETING AGENDA**

1:00 P.M., TUESDAY, MAY 5, 2020

YouTube Channel: El Paso County, Texas Public Meetings

<https://www.youtube.com/channel/UCiMSJrIbRPMdITh69bCmogQ>

DELIA BRIONES
COUNTY CLERK
EL PASO COUNTY, TEXAS

Chair
Matthew Keats

Commissioners
Raul Campos
Sharon Voelz

OPEN MEETING

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

All matters listed on the Consent or Regular Agenda may be discussed in executive session at the option of the El Paso County Civil Service Commission and following oral announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

PUBLIC COMMENT

If you are wanting to provide a public comment, you are required to leave a message with your phone number prior to the meeting by dialing 888-835-7276 or 888-8 EL PASO. You will be contacted when it is time to address the Civil Service Commission.

CONSENT AGENDA

1. Approve the minutes of the Civil Service Commission Special Meeting of April 7, 2020.
--Melissa M. Carrillo, Human Resources Department

REGULAR AGENDA

2. Discuss and take appropriate action to approve the revised Civil Service Coverage and Exclusions Policy.
--Melissa M. Carrillo, Human Resources Department
3. Discuss and take appropriate action to approve the revised Performance Management and Evaluation Policy.
--Melissa M. Carrillo, Human Resources Department
4. Discuss and take appropriate action to approve the revised Dress Code Policy from the El Paso County Information Technology Department.
--Christopher Stathis, Information Technology Department
5. Discuss and take appropriate action to approve the Policies and Procedures from the El Paso County Facilities Management Department, OP-19-047.
--Robin Sully, Facilities Management Department
6. Notify the Civil Service Commission that the grievance filed by Yolanda Juarez on January 6, 2020, pertaining to Suspension, was withdrawn by the grievant.
--Melissa M. Carrillo, Human Resources Department

EXECUTIVE SESSION
PURSUANT TO TEXAS GOVERNMENT CODE §551.074

7. Discuss to determine Jurisdiction a Grievance filed/dated April 13, 2020 by Severo Estrada, Fleet Mechanic, Fleet Operations Department, pertaining to Suspension.
--(Severo Estrada, Fleet Mechanic, Fleet Operations Department)
(Michael Gomez, Assistant County Attorney)

OPEN SESSION

8. Take appropriate action to determine Jurisdiction on a Grievance filed/dated April 13, 2020 by Severo Estrada, Fleet Mechanic, Fleet Operations Department, pertaining to Suspension.
--(Severo Estrada, Fleet Mechanic, Fleet Operations Department)
(Michael Gomez, Assistant County Attorney)
9. ADJOURN