

Due to the El Paso County Declaration of Local Disaster for the Public Health Emergency regarding COVID-19 Virus and Commissioners Court order on March 16, 2020, County Board meetings are required to be cancelled or conducted through electronic conferencing. This meeting will only be accessible through the YouTube channel called "El Paso County, Texas Public Meetings." If you are wanting to provide a public comment, you are required to leave a message with your phone number prior to the meeting by dialing 888-835-7276 or 888-8 EL PASO. You will be contacted when it is time to address the Civil Service Commission.

EL PASO COUNTY



**CIVIL SERVICE COMMISSION
SPECIAL MEETING MINUTES**

1:00 P.M., TUESDAY, JANUARY 5, 2021

YouTube Channel: El Paso County, Texas Public Meetings

<https://www.youtube.com/channel/UCiMSJrIbRPMdITh69bCmogQ>

Chair

Matthew Keats (Present)

Commissioners

Raul Campos (Present)

Sharon Voelz (Present)

OPEN MEETING

NOTICE TO THE PUBLIC

The meeting was called to order at 1:01 p.m. Commissioners present were Matthew Keats, Raul Campos, and Sharon Voelz. Staff present were Jennifer Vandebosch, Christina Sanchez, and other members from the County Attorney's Office; Reginal Powe, Melissa Carrillo, Michelle Cochrane, Valeria Fernandez, Janet Sanchez, and Maria D. Gonzalez and other staff from the Human Resources Department. A quorum was established.

PUBLIC COMMENT

None

CONSENT AGENDA

JANUARY 05, 2021

MOTION 1 (ITEM #1)

Approve the minutes of the Civil Service Commission Regular Meeting of December 01, 2020.

--Melissa M. Carrillo, Human Resources Department

On this day, on motion of Commissioner Campos and seconded by Commissioner Voelz, it is the order of the Commission to approve the December 1, 2020 Regular Meeting Minutes of the Civil Service Commission.

VOTE:

YES- Campos, Voelz and Keats

NO: None

REGULAR AGENDA

JANUARY 05, 2021

MOTION 2 (ITEM #2)

Discuss and take appropriate action regarding nominee(s) to recommend to Commissioners Court for the El Paso County Ethics Commission for the unexpired term of Sandra Green ending January 31, 2022.

-- Melissa M. Carrillo, Human Resources Department

On this day, on motion of Commissioner Campos and seconded by Commissioner Voelz, it is the order of the Commission to recruit nominees based on the Human Resources recommended method.

VOTE:

YES- Campos, Voelz and Keats

NO: None

JANUARY 05, 2021

MOTION 3 (ITEM #3)

Discuss and take appropriate action to approve the Reinstatement/Reemployment Policy from the El Paso County, Human Resources Department. OP-20-1588

--Melissa M. Carrillo, Human Resources Department

On this day, on motion of Commissioner Campos and seconded by Commissioner Voelz, it is the order of the Commission to approve the Reinstatement/Reemployment Policy.

VOTE:

YES- Campos, Voelz and Keats

NO: None

JANUARY 05, 2021

(ITEM #4)

Notify the Civil Service Commission regarding the revised Sick Leave Policy from the El Paso County, Human Resource Department. OP-20-1538.

--Melissa M. Carrillo, Human Resources Department

No action was taken on this item.

JANUARY 05, 2021

(ITEM #5)

Notify the Civil Service Commission regarding the revised Shift Differential Policy from the El Paso County, Human Resource Department. OP-20-1474
--Melissa M. Carrillo, Human Resources Department

No action was taken on this item.

JANUARY 05, 2021

(ITEM #6)

Discuss a Grievance filed/dated September 3, 2020 by Marcos Chavez, Sergeant Deputy Constable, Constable Precinct #3, pertaining to Termination.
-- (Marcos Chavez, Sergeant Deputy Constable, Constable Precinct #3)
(Jed Untereker, Assistant County Attorney)

No action was taken on this item.

JANUARY 05, 2021

MOTION 4 (ITEM #7)

Take appropriate action on a Grievance filed/dated September 3, 2020 by Marcos Chavez, Sergeant Deputy Constable, Constable Precinct #3, pertaining to Termination.
-- (Marcos Chavez, Sergeant Deputy Constable, Constable Precinct #3)
(Jed Untereker, Sr. Division/Unit Chief, County Attorney)

On this day, on motion of Commissioner Voelz and seconded by Commissioner Campos, it is the order of the Commission to uphold the termination of Marcos Chavez, Sergeant Deputy Constable, Constable Precinct #3.

VOTE:

YES- Campos, Voelz and Keats

NO: None

JANUARY 05, 2021

(ITEM #8)

Discuss a Grievance filed/dated November 10, 2020 by Bianca Sandoval, CJC Supervision Officer, Criminal Justice Coordination Department, pertaining to suspension.
-- (Bianca Sandoval, CJC Supervision Officer, Criminal Justice Coordination Department)
(Michael Gomez, Assistant County Attorney)

No action was taken on this item.

JANUARY 05, 2021

MOTION 5 (ITEM #9)

Take appropriate action on a Grievance filed/dated November 10, 2020 by Bianca Sandoval, CJC Supervision Officer, Criminal Justice Coordination Department, pertaining to suspension.

-- (Bianca Sandoval, CJC Supervision Officer, Criminal Justice Coordination Department)
(Michael Gomez, Assistant County Attorney)

On this day, on motion of Commissioner Campos and seconded by Commissioner Voelz, it is the order of the Commission to dismiss the grievance filled by Bianca Sandoval on November 10, 2020.

VOTE:

YES- Campos, Voelz and Keats

NO: None

ADJOURN

MOTION 6 (ITEM #10)

On this day, there being no further business to discuss, on motion of Commissioner Campos and seconded by Commissioner Voelz the meeting adjourned at 1:32 p.m.

VOTE:

YES- Campos, Voelz and Keats

NO: None

EXAMINED AND APPROVED THIS 9TH DAY IN FEBRUARY 2021



MATTHEW KEATS, CHAIR



JANET A. SANCHEZ, RECORDING SECRETARY