

Due to the El Paso County Declaration of Local Disaster for the Public Health Emergency regarding COVID-19 Virus and Commissioners Court order on March 16, 2020, County Board meetings are required to be cancelled or conducted through electronic conferencing. This meeting will only be accessible through the YouTube channel called "El Paso County, Texas Public Meetings." If you are wanting to provide a public comment, you are required to leave a message with your phone number prior to the meeting by dialing 888-835-7276 or 888-8 EL PASO. You will be contacted when it is time to address the Civil Service Commission.

EL PASO COUNTY



CIVIL SERVICE COMMISSION REGULAR MEETING MINUTES

1:00 P.M., TUESDAY, MAY 4, 2021

YouTube Channel: El Paso County, Texas Public Meetings

<https://www.youtube.com/channel/UCiMSJrIbRPMdITh69bCmogQ>

Chair

Matthew Keats (Present)

Commissioners

Raul Campos (Present)

Sharon Voelz (Present)

OPEN MEETING

NOTICE TO THE PUBLIC

The meeting was called to order at 1:00p.m. Commissioners present were Matthew Keats, Raul Campos, and Sharon Voelz. Staff present were Ana Schumacher, Christina Sanchez, and other members from the County Attorney's Office; Reginal Powe, Michelle Cochran, Janet Sanchez, and Claudia Soriano and other staff from the Human Resources Department. A quorum was established.

PUBLIC COMMENT

None

CONSENT AGENDA

May 4, 2021

MOTION 1 (ITEM #1)

Approve the minutes of the Civil Service Commission Regular Meeting of February 09, 2021.

--Melissa M. Carrillo, Human Resources Department

On this day, on motion of Commissioner Voelz and seconded by Commissioner Campos, it is the order of the Commission to approve the February 9, 2021 Regular Meeting Minutes of the Civil Service Commission.

VOTE:

YES- Campos, Voelz and Keats

NO: None

REGULAR AGENDA

May 4, 2021

(ITEM #2)

Notify the Civil Service Commission on applications received and nominee(s) to recommend to Commissioners Court for the El Paso County Ethics Commission for the unexpired term of Sandra Greene ending January 31, 2022.

-- Melissa M. Carrillo, Human Resources Department

No action was taken on this item.

May 4, 2021

(ITEM #3)

Notify the Civil Service Commission regarding the involuntary demotion of a Legal Secretary within the County Attorney's Office, effective date March 22, 2021.

-- Melissa M. Carrillo, Human Resources Department

No action was taken on this item

FEBRUARY 09, 2021

(ITEM #4)

Notify the Civil Service Commission of the acceptance of the 1st Agreed Motion for Continuance in the grievance filed by Lorenzo Juarez on April 13, 2021.

--Melissa M. Carrillo, Human Resources Department

No action was taken on this item

OPEN SESSION

FEBRUARY 09, 2021

MOTION 2 (ITEM #5)

Discuss a Grievance filed/dated September 3, 2020 by Marcos Chavez, Sergeant Deputy Constable, Constable Precinct #3, pertaining to Termination.

-- (Marcos Chavez, Sergeant Deputy Constable, Constable Precinct #3)
(Jed Untereker, Assistant County Attorney)

Grievant representative, David Guzman, requested that Item #5 be heard in Executive Session. Unit Chief, Jed Untereker did not oppose to it.

On this day, on motion of Commissioner Campos and seconded by Commissioner Voelz, the Commission moved into executive session.

VOTE:

YES- Campos, Voelz and Keats

NO: None

EXECUTIVE SESSION

FEBRUARY 09, 2021

(ITEM #5)

Discuss a Grievance filed/dated September 3, 2020 by Marcos Chavez, Sergeant Deputy Constable, Constable Precinct #3, pertaining to Termination.

-- (Marcos Chavez, Sergeant Deputy Constable, Constable Precinct #3)
(Jed Untereker, Assistant County Attorney)

On this day, Civil Service Commission Secretary Janet Sanchez announced the Civil Service Commission moved into executive session at 1:07 p.m. pursuant to Texas Government Code §551.074.

OPEN SESSION

FEBRUARY 09, 2021

MOTION 3 (ITEM #6)

Take appropriate action on a Grievance filed/dated September 3, 2020 by Marcos Chavez, Sergeant Deputy Constable, Constable Precinct #3, pertaining to Termination.

-- (Marcos Chavez, Sergeant Deputy Constable, Constable Precinct #3)
(Jed Untereker, Sr. Division/Unit Chief, County Attorney)

On this day, the Commission reconvened in open session at 1:39 p.m. to take official action.

On this day, on motion of Commissioner Campos and seconded by Commissioner Voelz, it was the order of the Commission to uphold the termination of Marcos Chavez, Sergeant Deputy Constable, Constable Precinct #3.

VOTE:

YES- Campos, Voelz and Keats

NO: None

NO: None
ABSENT: Keats

EXAMINED AND APPROVED THIS 1ST DAY IN JUNE 2021



MATTHEW KEATS, CHAIR



JANET A. SANCHEZ, RECORDING SECRETARY