

This meeting may include one or more Commissioners that will participate by videoconference, and El Paso County employees that will participate by videoconference, which is allowed pursuant to Texas Government Code Section 551.127. A quorum of the Civil Service Commission will be physically present at the El Paso County Courthouse, 500 East San Antonio, Lower Level, room 106, El Paso, Texas 79901. The meeting is open to the public during the open portions of the meeting, and the Commissioner participating by video conference shall be visible and audible to the public for as long as the Commissioner is able to participate.

EL PASO COUNTY



CIVIL SERVICE COMMISSION REGULAR MEETING MINUTES

1:00 P.M., TUESDAY, NOVEMBER 9, 2021

YouTube Channel: El Paso County, Texas Public Meetings

<https://www.youtube.com/channel/UCiMSJrIbRPMdITh69bCmogQ>

Chair

Matthew Keats (Absent)

Commissioners

Raul Campos (Present)

Sharon Voelz (Present)

OPEN MEETING

NOTICE TO THE PUBLIC

The meeting was called to order at 1:02p.m. Commissioners present were Raul Campos, Sharon Voelz. Chair Matthew Keats was absent. Staff present were Ana Schumacher, Christina Sanchez, Reginal Powe, Michelle Cochrane, Janet Sanchez, and Claudia Soriano from the Human Resources Department. A quorum was established.

PUBLIC COMMENT

None

CONSENT AGENDA

1. Approve the minutes of the Civil Service Commission Regular Meeting of August 3, 2021.
--Sam A. Trujillo, Human Resources Department

On this day, on motion of Commissioner Campos and seconded by Commission Voelz, it is the order of the Commission to approve the August 3, 2021, Regular Meeting Minutes of the Civil Service Commission.

VOTE:

YES- Voelz, Campos

NO:

REGULAR AGENDA

2. Discuss and take appropriate action to approve the calendar for the 2022 regularly scheduled Civil Service Commission Meetings.
-- Sam A. Trujillo, Human Resources Department

On this day, on motion of Commissioner Campos and seconded by Commissioner Voelz, it is the order of the Commission to approve the 2022 regularly scheduled Civil Service Meetings.

VOTE:

YES- Voelz, Campos

NO:

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3. Discuss and take appropriate action to approve the revised Parking Policy from the El Paso County, Human Resources Department. OP21-1296

On this day, on motion of Commissioner Campos and seconded by Commissioner Voelz, it is the order of the Commission to approve the revised Parking Policy.

VOTE:

YES- Voelz, Campos

NO:

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4. Discuss and take appropriate action to approve a request to have positions declared sensitive and excluded from the Civil Service coverage
-- Sam A. Trujillo, Human Resources Department

On this day, on motion of Commissioner Campos and seconded by Commissioner Voelz, it is the order of the Commission to approve the request to have positions declared sensitive and excluded from the Civil Service coverage.

VOTE:

YES- Voelz, Campos

NO:

5. Notify the Civil Service Commission regarding the revised Reconstitution Of Operations Plan Policy (ROOP), from the El Paso County, Human Resources Department. OP-21-1208
-- Sam A. Trujillo, Human Resources Department

No Action was taken on this item.

6. Notify the Civil Service Commission regarding the revised Vacation Leave Policy from the El Paso County, Human Resources Department. OP-21-1121
-- Sam A. Trujillo, Human Resources Department

No Action was taken on this item.

7. Notify the Civil Service Commission regarding the revised Promotions Policy from the El Paso County, Human Resources Department. OP-21-0991
-- Sam A. Trujillo, Human Resources Department

No Action was taken on this item.

8. ADJOURN

On this day, there being no further business to discuss the meeting adjourned at 1:20 p.m.

VOTE:

YES- Campos, Voelz

NO: None

EXAMINED AND APPROVED THIS 8TH DAY IN FEBRUARY 2022


MATTHEW KEATS, CHAIR


JANET A. SANCHEZ, RECORDING SECRETARY

