

This meeting may include one or more Commissioners that will participate by videoconference, and El Paso County employees that will participate by videoconference, which is allowed pursuant to Texas Government Code Section 551.127. A quorum of the Civil Service Commission will be physically present at the Human Resources Office, 500 East Overland, room 002, El Paso, Texas 79901. The meeting is open to the public during the open portions of the meeting, and the Commissioner participating by video conference shall be visible and audible to the public for as long as the Commissioner is able to participate. If you are wanting to provide a public comment, you are required to leave a message with your phone number prior to the meeting by dialing 888-835-7276 or 888-8 EL PASO. You will be contacted when it is time to address the Civil Service Commission.

## EL PASO COUNTY



**CIVIL SERVICE COMMISSION  
REGULAR MEETING MINUTES  
1:00 P.M., TUESDAY, AUGUST 1, 2023  
500 East Overland, Human Resources Office, room 002  
El Paso, Texas 79901**

**Chair**  
Sharon Voelz (Present)

**Commissioners**  
Yusuf E. Farran (Present)  
Laura Urrutia (Present)

### OPEN MEETING

#### NOTICE TO THE PUBLIC

The meeting was called to order at 1:10p.m. Commissioners present were Laura Urrutia, Yusuf Farran, and Sharon Voelz. Staff present were Ana Schumacher from the County Attorney's Office, Reginal Powe, Minnie Holguin, Christina Arroyo, Janet Sanchez, and Maria D. Gonzalez from the Human Resources Department. A quorum was established.

### PUBLIC COMMENT

None

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### CONSENT AGENDA

**AUGUST 01, 2023**

**MOTION 1 (ITEM #1)**

Approve the minutes of the Civil Service Commission Regular Meeting of May 02, 2023.  
-- Minnie Holguin, Human Resources Department

On this day, on motion of Commissioner Urrutia and seconded by Commissioner Farran, it is the order of the Commission to approve the May 2, 2023, Regular Meeting Minutes of the Civil Service Commission.

VOTE:  
YES- Farran, Voelz and Urrutia  
NO: None

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**REGULAR AGENDA**

**AUGUST 01, 2023**

**MOTION 2 (ITEM #2)**

Discuss and take appropriate action regarding a nominee for the El Paso County Ethics Commission to serve during the term starting February 1, 2024, through January 31, 2026.

-- Minnie Holguin, Human Resources Department

On this day, on motion of Commissioner Farran and second by Commissioner Urrutia, it is the order of the Commission to postpone the item for the Civil Service Regular Meeting on November 7, 2023.

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**AUGUST 01, 2023**

**(ITEM #3)**

Receive a Grievance Process presentation from the County Attorney's Office  
-- Ana Schumacher, County Attorney's Office

On this day, the El Paso County Civil Service Commission received a presentation from Ana Schumacher with the County Attorney's Office pertaining the grievance process.

NO ACTION

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**ADJOURN**

**AUGUST 01, 2023**

**MOTION 3 (ITEM #4)**

On this day, there being no further business to discuss, on motion of Commissioner Urrutia and seconded by Commissioner Farran the meeting adjourned at 1:37p.m.

VOTE:  
YES- Farran, Voelz and Urrutia  
NO: None

**EXAMINED AND APPROVED THIS 7TH DAY IN NOVEMBER 2023**

*Sharon Voelz*

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SHARON VOELZ, CHAIR

*Janet Sanchez*

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JANET A. SANCHEZ, RECORDING SECRETARY