



EL PASO COUNTY SHERIFF'S OFFICE - CIVIL SERVICE COMMISSION

MINUTES OF MARCH 12, 2012

COMMISSIONERS PRESENT: PERRY MARTIN, CHAIR (SHERIFF'S OFFICE)
FERMIN ACOSTA JR., COMMISSIONER (DA'S OFFICE)
BARRY BOGLE, COMMISSIONER (COMMISSIONERS COURT)

OTHERS PRESENT: WILLIAM ELLIS, SHERIFF'S OFFICE
FRED PEREA, HUMAN RESOURCES
ELSIE WEST, HUMAN RESOURCES
MARGIE MORALES, HUMAN RESOURCES
MARILYN MUNGERSON, COUNTY ATTORNEY'S OFFICE
HOLLY LYTTLE, COUNTY ATTORNEY'S OFFICE
MICHELLE FLAHIVE, SHERIFF'S OFFICE

ABSENT:

ITEM #1 The El Paso County Sheriff's Civil Service Commission met in the Sheriff's Headquarters, Sheriff's Conference Room and was called to order at 1:29 p.m. by Perry Martin, Chair.

ITEM #2 ESTABLISH QUORUM

A quorum was formed by all 3 members being present at the meeting.

ITEM # 5 MOTION #1 - APPROVED

Discuss EPCSO reclassification project for all civilian positions. Take appropriate action on newly created job descriptions as a result of the project.

ACTION: It was moved by Barry Bogle, Commissioner and seconded by Fermin Acosta Jr., Commissioner to accept the details of the reclassification project for Sheriff's Office Civilian Personnel and approve the newly created or revised job descriptions for all civilian positions as a result of the reclassification.

VOTE: YES – Bogle, Acosta Jr., Martin NO – None

MOTION CARRIED.

ITEM #4 MOTION #2 - APPROVED

Discuss location and time structure and take appropriate action for the April 2nd regular scheduled meeting due to pending grievance.

ACTION: It was moved by Barry Bogle, Commissioner, and seconded by Fermin Acosta Jr., Commissioner, to schedule the April 2nd regularly scheduled Sheriff's Civil Service meeting to meet at SO Headquarters and schedule it for 9:00 A.M.

VOTE: YES – Bogle, Acosta Jr., Martin NO – None

MOTION CARRIED.

ITEM #3 NO ACTION

Provide a training overview of the EPCSO Grievance System Procedures and discuss the appropriate process as outlined in Section 10 of the EPCSO civil Service Commission Rules.

Assistant County Attorney Marilyn Mungerson provided a training on the EPCSO Civil Service Grievance Process, as outlined in Section 10.

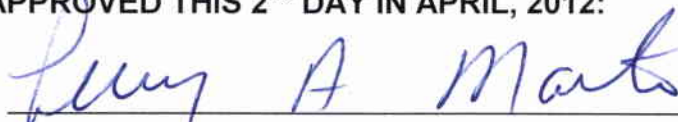
ITEM #6 MOTION #3 – MEETING ADJOURNED

ACTION: On this day, there being no further business to discuss, Fermin Acosta Jr., Commissioner moved to adjourn the meeting at 2:55 p.m., and Barry Bogle, Commissioner, seconded the motion.

VOTE: YES – Acosta Jr., Bogle, Martin NO - None

MOTION CARRIED.

EXAMINED AND APPROVED THIS 2nd DAY IN APRIL, 2012:



PERRY MARTIN, CHAIR



MARGIE MORALES, RECORDING SECRETARY