



EL PASO COUNTY SHERIFF'S OFFICE - CIVIL SERVICE COMMISSION

MINUTES OF SEPTEMBER 12, 2011

COMMISSIONERS PRESENT: PERRY MARTIN, CHAIR (SHERIFF'S OFFICE)
FERMIN ACOSTA JR., COMMISSIONER (DA'S OFFICE)
BARRY BOGLE, COMMISSIONER (COMMISSIONERS COURT)

OTHERS PRESENT: MELISSA CARRILLO, HUMAN RESOURCES
SUKY GOMEZ, HUMAN RESOURCES
HOLLY LYTLE, COUNTY ATTORNEY'S OFFICE
BILL ELLIS, SHERIFF'S OFFICE
DANIEL ROLLINGS, SHERIFF'S OFFICE
MARILYN MUNGERSON, COUNTY ATTORNEY'S OFFICE
JIM JOPLING, CLEAT

ABSENT: BENJAMIN BROCK, CLEAT
JOSE MARRUFO, EPCSOA

ITEM #1 The El Paso County Sheriff's Civil Service Commission met in the Cesar Arreola Briefing Room and was called to order at 1:38 p.m. by Perry Martin, Chair.

ITEM #2 PUBLIC COMMENT

Perry Martin, Chair, apologizes for not scheduling an August meeting.

ITEM #3 **MOTION #1 - APPROVED**

Discuss and take appropriate action on the minutes for the Civil Service Commission regular-scheduled meeting of July 11, 2011.

ACTION: It was moved by Barry Bogle, Commissioner, and seconded by Fermin Acosta Jr., Commissioner, to approve the minutes for the Civil Service Commission regular-scheduled meeting of July 11, 2011.

VOTE: YES – Bogle, Acosta, NO – None
ABSTAIN - Martin

MOTION CARRIED.

ITEM #4 COMMISSION NOTIFIED – NO ACTION TAKEN

Notify the Commission regarding the appeal letter of Termination, File Number EP-11-1222 Deputy Richard Jaime.

ITEM #5 COMMISSION NOTIFIED – NO ACTION TAKEN

Notify the Commission regarding the Non-Disciplinary Grievance of Ralph Gallardo – Removal from K-9 Patrol.

ITEM #6 COMMISSION NOTIFIED – NO ACTION TAKEN

Notify the Commission regarding the Contract Grievance: Alleged Violation of Article 8, Section 6 of the Articles of Agreement between the County of El Paso, Texas and El Paso County Sheriff's Officers' Association, Inc. (July 4 Overtime) File No. EP-11-130.

ITEM #7 COMMISSION NOTIFIED – NO ACTION TAKEN

Notify the Commission regarding the De-Facto Termination of Javier Jimenez - Removal of all equipment assigned by El Paso Sheriff's Department.

ITEM #8 MOTION #2 – APPROVED

To discuss and take appropriate action on implementing a Grievance Procedure Workshop for the Sheriff's Office Civil Service.

ACTION: It was moved by Fermin Acosta Jr., Commissioner, and seconded by Barry Bogle, Commissioner, that no workshop would be required at this time due to the minimal amounts of grievances they receive. They further motioned to add an item for the next regular-scheduled meeting in October to adopt a Grievance form with modifications approved by County Attorney's.

VOTE: YES – Acosta, Bogle, Martin

NO - None

MOTION CARRIED.

ITEM #9 **NO ACTION TAKEN**

To discuss and accept certificates regarding mandatory Online Ethics Training as required for all County Board and Commissioner Members.

****Certificates from all 3 Commission Members were retrieved at this time.****

ITEM #10 **NO ACTION TAKEN**

To discuss and take appropriate action regarding subpoena procedures for the Sheriff's Office Civil Service.

****Subpoena procedures were discussed and will be placed for action at the October 3rd meeting.****

ITEM #11 **NO ACTION TAKEN**

To discuss and accept Statement of Financial Interest forms for the Sheriff's Office Civil Service Commission.

****Statement of Financial Interest Forms from all 3 Commission Members were retrieved at this time.****

ITEM #12 **MOTION #3 - MEETING ADJOURNED**

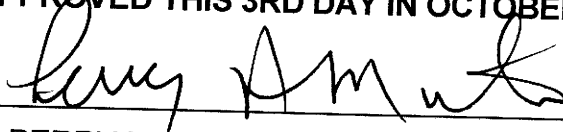
ACTION: On this day, there being no further business to discuss, Fermin Acosta Jr., Commissioner, moved to adjourn the meeting at 2:17 p.m., and Barry Bogle, Commissioner, seconded the motion.

VOTE: YES – Bogle, Acosta, Martin

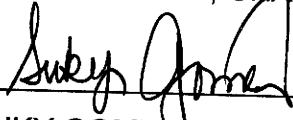
NO - None

MOTION CARRIED.

EXAMINED AND APPROVED THIS 3RD DAY IN OCTOBER, 2011:



PERRY MARTIN, CHAIR



SUKY GOMEZ, RECORDING SECRETARY